

भाग ४ (ग)**प्रारूप नियम****उच्च शिक्षा विभाग**

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल दिनांक 4 सितम्बर 2020

क्रमांक आर-93-सीसी-2020-अड़तीस.—मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 26 (1) के अनुक्रम में मंगलायतन निजी विश्वविद्यालय, जबलपुर के प्रथम परिनियम क्र. 01 से 38 राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त परिनियम प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम परिनियम क्र. 01 से 38

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलावी, अवर सचिव.

Statutes No. 01**ESTABLISHMENT OF UNIVERSITY: VISION MISSION, OBJECTIVES & FUNCTIONS**

In exercise of powers conferred by Section 26(2) of the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhinyam, 2007, the Governing Body of Mangalayatan University, Jabalpur, Madhya Pradesh hereby makes the following Statutes for efficient, transparent and accountable governance & management of the University, namely:-

PRELIMINARY**1.1 Short title and commencement and extent.-**

1.1.1 These Statutes may be called the Statutes of the Mangalayatan University, Jabalpur, Madhya Pradesh, 2020

1.1.2 They shall come into force from the date of their publication in the Official Gazette by the State Government.

1.2 Definitions.-

1.2.1 In these Statutes, unless the context otherwise requires,-

(a) "Act" means the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhinyam, 2007, as amended from time to time.

- (b) "Associates" means Community Colleges, Institutions and Centers which are approved by the University for furtherance of the objectives in the Act.
- (c) "Authorities of the University" means authorities as provided under Section 21 of the Act and as declared by these Statutes.
- (d) "Blended Learning Mode" means activities of delivering part of classroom learning through ODL mode and laboratory, practical and workshop etc through conventional mode where presence of students at the institute and giving examination is essential.
- (e) "Board" means Board of Management of the Mangalayatan University, Jabalpur, Madhya Pradesh as specified under Section 23 of the Act.
- (f) "Centre of Excellence" means Centre established maintained or recognized by the University under the Act.
- (g) "Constituent College" means a college or institution established and maintained by the University.
- (h) "Course" means a unit of instruction in a discipline carrying a specific number and Credit(s) and to be covered in semester as laid down in detail in the syllabus of degree/ diploma/ certificate programme of studies imparted in

the formal mode in the virtual campus in the institution, and/ or study centre of the University.

- (i) "Credit" means the learning outcome of an educational programme in terms of the Unit award gained by a learner by study efforts of a minimum hours of study/ training including industrial training required to acquire the prescribed level of learning in respect of that Unit, as prescribed by the University.
- (j) "Curriculum" means and includes nature, duration, pedagogy, syllabi, eligibility and such other related details (by whatever name these may be called) for the concerned programme(s) of the University.
- (k) "E-Learning Centre" means a Centre established, maintained or recognized by the University for the purposes of advising, counseling or for rendering any other assistance including training, virtual classes and administering examination required in the context of online education for regular students.
- (l) "Employee" means any person working for the University and included on the payroll of the University.
- (m) "Exchange Education" means the Exchange Education System of the University.
- (n) "Exchange Education Centre" means the Centre recognized by the University for the purpose of conducting exchange education programmes.
- (o) "*Executive Education*" means conducting professional programmes, refresher programmes, skill development training, workshops, seminars and degree/ diploma/ certificate programmes for working adults in face to face mode.
- (p) "Faculty" means Faculties of the University as provided in these Statutes.
- (q) "Flexible Learning" means a learning system which provides learners the choice about learn what you want, how you want, where you want. It is designed as a blended approach with such tools like Virtual Learning Environments or Learning Management System, as well as face-to-face classroom training and lectures. The contact hours and other requirements of the programme will remain the same as though are traditional classroom teaching.
- (r) "Industry Integrated Learning" means Industry Integrated Learning system of the University where part of training is provided to students at the location of industry and further part of education is provided in academic institution through the programme of the University for a specified duration.
- (s) "Industry Integrated Learning Centre" means the Centre recognized by the University for the purpose of Internship, Training, Research and for rendering any other assistance required by the students in the context of Industry Integrated Learning or Work Integrated Learning.

- (t) "Information Centre" means the centre authorized or maintained by the University for the purpose of collection of Application Form along with Fees from students, promote the University in the local area and for rendering any other assistance required by the students.
- (u) "Learning Resource Provider" means the Resource Provider designated by the University is in accordance with the Act for the purpose of delivering learning resources to the students.
- (v) "Learner Support Centre" means a study centre established, maintained or recognized by the University for advising, counselling, providing interface between the teachers and the learners, and rendering any academic and any other related service and assistance required by the learners;
- (w) "Learner Support Services" means and includes such services as are provided by the University in order to facilitate the acquisition of teaching- learning experiences by the learner to the level prescribed by or on behalf of the University in respect of a programme of study;
- (x) "Programme" means a Programme of study leading to award of a Certificate or Diploma or Degree depending upon the level of knowledge attained and/or credits earned and completion of total duration of study.
- (y) "Regulation" means regulations framed by the University to carry out the objects, powers and functions of the University as provided under the Act.
- (z) "Rules" means the Rules framed by the University to carry out the objects, powers and functions of the University as provided under the Act.
- (aa) "Research Centre" means centre established, maintained or recognized by the University to organize and promote research in accordance with the provisions of the Act.
- (bb) "Resource Centre" means the Centre recognized by the University for the purpose of preparing educational and other resources for students.
- (cc) "Re-Admission" means the process of admitting a candidate who has discontinued in the first or second year of a programme from a College/Institute/Department of this University or any other University or from an Institute of Distance Education approved by UGC respectively in the second or third year of the same programme.
- (dd) "Seal" means the common seal of the University to be used for all purposes.
- (ee) "Self-Learning Material" means and includes contents in the form of programme material, whether print or non-print, which is inter-alia self-explanatory, self-contained, self-directed at the learner, and amenable to self-evaluation, and enables the learner to acquire the prescribed level of learning

in a programme of study, but does not include textbooks or guide- books;

- (ff) “Service Provider” means the service provider designated by the University for providing various services with collaboration of other Industries or Institutions or NGO’s.
- (gg) “Skill Knowledge Provider or SKP” means industry, organization or any other institution provide training to students.
- (hh) “Sponsoring Body” means Sarvsahara Foundation, a not for profit organization registered under Section 25 of the Companies act, 1956 (No1 of 1956) at S-191/C, 2nd floor Manak Complex, Shakarpur, New Delhi- 110092, (registered address of the Sponsoring Body).
- (ii) “Support Centre” means the centre established, maintained or recognized by the University within the State for the purpose of advice, counseling or render any other assistance required by the students pursuing non formal education from the University.
- (ij) “Training Centre” means the centre established, maintained or recognized by the University for the purpose of technology based learning, face to face training, assessment and for rendering any other assistance required by the students in context of flexible learning.
- (kk) “University” means Mangalayatan University, Jabalpur established and incorporated under the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhinyam, 2007, as amended by the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Sanshodhan Adhinyam, 2019 (MP Act No.11 of 2019).
- (ll) “Vocational Education” means vocational education that prepares people for specific trades, crafts and careers at various levels from a trade, a craft, technician, or a professional position in agriculture, forestry, wildlife, engineering, accountancy, nursing, medicine, architecture, pharmacy, law etc.
- (mm) “Work Integrated Learning Programmes” means work integrated learning system of the University as described.

1.2.2 The words and expressions used herein and not defined in the Statutes have the meaning respectively assigned to them in the Act.

Vision

To be an institution where the most formative years of a young mind are spent in the guided pursuit of excellence while developing a spirit of inquisitive questioning, an ability to excel in the pressure of a fast-changing professional world, and a desire to grow into a personality than a person, in an environment that fosters strong moral and ethical values, teamwork, community service and environment consciousness.

1.4 Mission

- 1.4.1 To be the enablers of the confluence of academic rigor and professional practicality.
- 1.4.2 To train students to be skilled professionals, with the hunger and ability to become leaders.
- 1.4.3 To hone not just the intellect of our students, but also their character and personality.
- 1.4.4 To bring global best practices to our students through widespread use of technology.
- 1.4.5 To empower our faculty to constantly develop new skills and excel professionally

1.5 The Objectives of the University:-

The objectives of the University shall be to undertake research and studies in the disciplines specified in Ordinances and such other disciplines as the University may with the prior approval of the State Government, determine from time to time and to achieve excellence and impart and disseminate knowledge in the said disciplines. The University shall endeavor to provide to students and teachers the necessary atmosphere and facilities for the promotion of :

- (a) Innovations in education leading to restructuring of programme, new methods of teaching and learning and integral development of personality;
- (b) Inter-disciplinary studies;
- (c) National integration, secularism, international understanding and ethics.
- (d) To develop as a Center of Excellence in Higher Education in Mahakaushal Region so as to be recognized as a Seat of Learning
- (e) To provide domain expertise in Agriculture, Law and Information Technology.

1.6 Powers & functions of the University:- The University shall have the following powers and functions, namely:-

- (a) to provide for instruction in the disciplines specified in the Ordinances and to make provisions for research and for the advancement and dissemination of knowledge;
- (b) to grant, subject to such conditions as the University may determine, diplomas or certificates, and confer degrees or other academic distinctions on the basis of examinations, evaluation or any other method of testing on persons, and to withdraw any such diplomas, certificates, degrees or other academic distinctions for good and sufficient reason;
- (c) to organize and to undertake extra-mural studies and extension service;
- (d) to confer honorary (Honoris Causa) degrees or other distinctions in the manner prescribed;
- (e) to provide instruction, including correspondence and such other programmes, as it may determine;
- (f) to institute Professorships, Associate Professorships, Assistant Professorships and other teaching or academic posts required by the University and to make appointments thereto;
- (g) to create administrative, ministerial and other posts and to make appointments thereto;
- (h) to appoint/ engage persons working in any other University or organization having specific knowledge permanently or for a specified period;

- (i) to co-operate, collaborate or associate with any other University, Authority, Institution or Industry in such manner and for such purpose as the University may determine;
- (j) to establish study centers and maintain Faculties, Institutions and such Centers, specialized laboratories or other units for research and instructions as are in the opinion of the University, necessary for the furtherance of its object;
- (k) to institute and award fellowships, scholarships, studentships, medals and prizes;
- (l) to establish and maintain hostels for the students of the University;
- (m) to make provisions for research and consultancy, and for that purpose to enter into such MoUs arrangements with other institutions or bodies as the University may deem necessary;
- (n) to determine standards for admission to the various programmes the University, which may include examination, evaluation or any other method of testing;
- (o) To establish a new Faculty, Department or Centre with the approval of the Regulatory Commission/ State Govt.
- (p) to demand and receive payment of fees and other charges;
- (q) to supervise the residences of the students of the University and to make arrangements for the promotion of their health and general welfare;
- (r) to make special arrangements in respect of women students as the University may consider desirable;
- (s) to regulate and enforce discipline among the employees and students of the University and take such disciplinary measures in this regard as may be deemed necessary by the University;
- (t) to make arrangements for promoting the health and general welfare of the employees of the University;
- (u) to receive donations and acquire, hold, manage and dispose of any movable including trust & document properties or immovable property for the welfare of the University;
- (v) to borrow money with the approval of the Sponsoring Body for the purposes of the University;
- (w) to mortgage or hypothecate the property of the University with the approval of the Sponsoring Body;
- (x) to establish examination centers;
- (y) to ensure that the standard of degrees, diplomas, certificates and other academic distinctions are not lower than those laid down by AICTE, NCTE, UGC, MCI, PCI and other regulatory bodies established by or under any law for the time being in force for the regulation of education;
- (z) to do all such other acts and things as may be necessary, incidental or conducive to the attainment of all or any of the objects of the University.

Statutes No. 02**Visitor: Powers and Functions****2.1 VISITOR**

- (a) The Governor of Madhya Pradesh shall be the Visitor of this University.
- (b) The Visitor shall when present, preside at the Convocation of the University for conferring degrees, diplomas, and other academic distinction.
- (c) The Visitor shall have the following powers, namely: -
 - (i) To call for any information or record relating to the affairs of the University;
 - (ii) If it appears on the basis of the information that any order, proceeding or decision taken by any authority of the University is not in conformity with the provisions of this Act and Statutes, Ordinances or Regulations made there under, the Visitor may ask for the opinion of the Regulatory Commission and on being satisfied that any irregularity has taken place, he may issue such direction as he may deem fit in the interest of the University and the directions so issued shall be complied with by the University.

Statutes No. 03**Appointment of Chancellor: Powers and Duties****THE CHANCELLOR****3.1 Appointment. –**

- (i) The Chancellor shall be appointed by the Sponsoring Body with the approval of the Visitor for a period of five years from the date on which he assumes his office, as per provisions of Section 16 of the Act.
- (ii) Any vacancy in the office of Chancellor shall be filled within a period of six months from the date of such post falling vacant.
- (iii) The Chancellor shall, by virtue of his office, be the head of the University.
- (iv) The Chancellor, if present, presides at the meetings of the Governing Body and shall, when the Visitor is not present, preside over the Convocation of the University for conferring degrees, diplomas or other academic distinctions.
- (v) When exigency arises, and the Chancellor is of the opinion that it is not possible or convenient, under the circumstances to convene a meeting of the Governing Body at short notice, she/he may take any appropriate decision or action as she/he may deem fit and necessary in the best interests of the University.
- (vi) The Chancellor shall have full power to issue any order or instruction to all or any of the authorities, officers, teachers, other academic staff, other employees, ministerial staff, and/or students and they shall be bound to comply with such order or instruction forthwith. The Chancellor may, at any time, amend or revoke any order or instructions issued by her/ him.
- (vii) The Chancellor shall, as soon as practical, convene an emergency meeting of the Board of Management and submit a detailed report to the Governing Body on the situations.
- (viii) The Chancellor shall furnish to the Governing Body such further information as the Governing Body may call for upon receipt of her/ his report.
- (ix) The Chancellor shall report all actions or decisions taken to the Governing Body for ratification.
- (x) The Chancellor shall hold office for the period, as prescribed above or determined by the Sponsoring Body. The Chancellor shall be eligible for re- appointment.
- (xi) The Sponsoring Body, if satisfied that the continuance of the Chancellor in the office is or shall be detrimental to the interest of the University, may remove the Chancellor;
- (xii) The Sponsoring Body may suspend the Chancellor during enquiry depending upon the seriousness of the charges as it deems fit.

- (xiii) The Sponsoring Body shall have power to remove the Chancellor as may be determined by the Sponsoring Body;
- (xiv) The emoluments, terms and conditions of service of the Chancellor shall be as prescribed in the Ordinance.
- (xv) Such other powers and functions as may be assigned to her/him by the Governing Body, from time to time.
2. **Additional Powers and functions of the Chancellor.-** The Chancellor, in addition to the powers and functions prescribed in section 16 of the Act, shall have the following powers and functions, namely: -
- (i) to cause an inspection to be made, by such University Officer(s) or person(s) as he may direct, of the University, any of its Department, any examination, teaching and other work conducted or done by the University and cause an enquiry to be made in a like manner in respect of any matter connected with the University;
 - (ii) The Chancellor shall have the power to issue directions, if the affairs of the University is not managed in furtherance of the objects of the University or in accordance with the provisions of the Act, Statutes and Regulations;
 - (iii) The Chancellor shall have the power to obtain information relating to the administration and governance of the University from time to time;
 - (iv) The Chancellor shall have the power to send any staff member of the University for attending seminar, conference, training or for programme of instruction outside India, subject to such Regulations, as may be made by the University from time to time;
 - (v) The Chancellor, as the case may be, shall have the power to sanction a higher starting salary than the minimum of grade, accelerated increments, allowances, etc as he/ she may deem fit to an employee or faculty member;
 - (vi) The Chancellor may, at his/her discretion, constitute such committees, as he/ her may consider appropriate.
 - (vii) The Chancellor shall fix the Annual Meeting of the Governing Body;
 - (viii) The Chancellor shall approve the date for Convocation;
 - (ix) Where, in the opinion of the Chancellor, the conduct of any nominated/ appointed/ co-opted member is detrimental to the smooth functioning of the University or any authority, body or committee, he/she may, after giving such member an opportunity to offer his/ her explanation in writing and after considering such explanation, if any, and after satisfying himself/ herself that it is necessary to do so in the interest of the University, disqualify or remove such member or suspend him/ her for such period as may be deemed fit;
 - (x) The Chancellor shall have the power to annul, suspend, modify any order, resolution or proceeding of the University, which in the opinion of the Chancellor

is not in conformity with the Act, Statutes, Regulations and/or Objectives of the University;

- (xi) The Chancellor shall have the power to decide on various issues relating to disqualification of any of the member of the University authority, committee or Board.
- (xii) The Chancellor shall have the power to oversee the compliance of the Act, Regulations, Rules and Statutes of the University from time to time and to take appropriate action as deemed fit and necessary.
- (xiii) The Chancellor shall have power to direct the Board of Management or Vice Chancellor or Registrar of the University to appoint Enquiry Committee to enquire into the matter relating to loss and damage caused to the University by any act on the part of any authority or officer or other employees of the University which is not in conformity with the provisions of the Act, Statutes and Regulations or which is not in the interest of the University. The inquiry report shall be placed before the Chancellor for order.
- (xiv) The Chancellor shall have the power to appoint an inquiry Committee consisting of one or more people to enquire into damage and loss caused to the University either by any authority of the University or its any member or by any officer or other employee of the University.
- (xv) If on a petition by any person directly affected or suo moto, the Chancellor after making enquiries and after obtaining explanation including explanation from the employees whose appointment are likely to be affected, is satisfied that the appointment of an employee of the University made by any authority of the University, at any time, was not in accordance with the law at that time in force, may, by order, direct the Vice-Chancellor to terminate the appointment by giving one month's notice or one month's salary in lieu of such notice.
- (xvi) The Chancellor, either suo moto or on the advice of the State Government, may direct the University to make Statutes in respect of any matter specified by him/her and if the Board of Management fails to implement such a direction within 60 days of its receipt, he/she may, after considering the reasons, if any, communicated by the Board of Management for its inability to comply with such directions, make or amend the Statutes suitably.
- (xvii) The Chancellor shall approve proposals for the award of Honorary Degree;
- (xviii) On the recommendations of the Board of Management, the Chancellor may remove the name of any person from the Register of Graduates if he is convicted by a Court of Law for an offence involving moral turpitude.
- (xix) In the event of any disputes regarding the interpretation or implementation of the Statutes, the Chancellor may delegate to the Vice Chancellor or Registrar, the power to resolve such disputes and the decision of Vice Chancellor or Registrar in such matters shall be final and binding, provided that such decision of Vice Chancellor or Registrar is confirmed by the Chancellor.

Provided further that, in the event of any disputes arising out of an interpretation of the Act, the power to resolve such a dispute shall remain with the Chancellor. Further, the Chancellor's decision on such disputes shall be final and binding.

- (xx) The Chancellor shall have the powers to inspect the University, its buildings, laboratories, workshops and equipment, any College or hostel, the teaching or examinations conducted, or any act done by the University, and to get such inspection done by such person or persons who may be directed by him/ her and to enquire or to cause an Inquiry made, in like manner, in respect of any matter connected with the University and it shall be the duty of the officers of the University to render necessary assistance in such inspection provided that the Chancellor shall, in every case, inform the Vice Chancellor of his/her intention to inspect or enquire or to get the inspection or inquiry conducted and the University shall be entitled to representation therein.
- (xxi) The Chancellor shall sanction leave to the Vice Chancellor, Proctor, Provost, Registrar, Chief Finance and Accounts Officer and Controller of Examination of the University and make necessary arrangements for discharge of the functions of such officer during his absence;
- (xxii) The Chancellor shall exercise and discharge such powers or duties as are conferred on him/her under the Act, Statutes and Regulations of the University.
- (xxiii) The Chancellor shall exercise such other powers and functions as may be assigned by the Sponsoring Body or Governing Body or State Government.
- (xxiv) The Chancellor shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes and Regulations of the University.
- (xxv) The Chancellor shall be representative of the University on the Association of International Universities, Association of Commonwealth Universities and other similar bodies or other international associations. In case, he is unable to attend the meetings he may depute any other person, whether officer of the University or not, to represent the University at such meetings in concurrence with the Sponsoring Body.
- (xxvi) Notwithstanding anything contained in the Statutes, Regulations and Rules framed under the Act of the University, the Chancellor shall have power to delegate the powers and duties of any officer of the University (in the interest of effective working) to some other officer of the University;
- (xxvii) The Chancellor may delegate any of his/her powers to any University officer or committee appointed by him/her.

Statutes No. 04**Appointment of Pro-Chancellor: Terms & Conditions, Power, Functions and Duties****THE PRO CHANCELLOR**

- 4.1 The Pro Chancellor shall be appointed by the Sponsoring Body for a period of five years from the date on which he/ she assumes charge of the office.
- 4.2 Any vacancy in the office of Pro Chancellor shall be filled within a period of six months from the date of such post falling vacant;
- 4.3 In the absence of Chancellor, the Pro Chancellor shall exercise all powers and functions of the Chancellor;
- 4.4 The Pro Chancellor will exercise such other powers and functions as may be assigned to her/ him by the Governing Body, from time to time;
- 4.5 The Pro Chancellor shall furnish to the Governing Body such information as the Governing Body may call for upon receipt of her/ his report.
- 4.6 The Governing Body shall have power to suspend, remove or conduct enquiry against the Pro Chancellor.

Statutes No. 05**Appointment of Vice-Chancellor: Terms & Conditions, Power, Functions and Duties****THE VICE CHANCELLOR****5.1 Qualifications, terms and conditions of appointment of the Vice Chancellor:-**

- (a) The Vice Chancellor shall be appointed as per provisions of Section 17 of the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007 and prevailing UGC Regulation for the post of Vice Chancellor.
- (b) The Governing Body shall constitute a search committee for inviting applications and short listing the names of persons eligible as per UGC Regulations to be appointed as Vice Chancellor. The Committee shall suggest names of the persons qualified for the post of Vice Chancellor within a period of one month.
- (c) The Governing Body shall prepare a panel, out of the names suggested by the Search Committee and recommend the said panel to the Sponsoring Body for appointment of the Vice Chancellor.

5.2 Emoluments and Service Conditions of Vice Chancellor. -The emoluments and other terms and conditions of the service of the Vice Chancellor shall be as decided by the Sponsoring Body.

5.3 The tenure of the Vice Chancellor shall be initially for two years which may be extended by the Sponsoring Body for two years as per its discretion.

5.4 Powers and Functions of Vice Chancellor:- The Vice Chancellor shall have the following powers and functions, namely: -

- (i) to register his presence and speak at any meeting of any authority or other body of the University but shall not be entitled to vote thereat unless he/she is a member;
- (ii) to ensure faithful observance of the Act, the Statutes and the Ordinances, and to exercise all powers necessary for this purpose;
- (iii) to convene meetings of the Academic Council and joint meetings of the Faculties;
- (iv) to give effect to any order of the Sponsoring Body/ Governing Body regarding

- the appointment, dismissal or suspension of an officer or teacher or employee of the University;
- (v) to exercise general control in the University and exercise all powers relating to maintenance of discipline;
- (vi) to constitute such standing and adhoc committees as he/she may consider necessary to assist him/ her in the performance of duties of the office;
- (vii) to grant leave of absence to any teacher and/ or officer;
- (viii) to grant or refuse permission to the University employees and teachers for consultation practice, whether remunerative or not;
- (ix) to suspend or to take disciplinary action against any teacher or against any employee holding a post in the University as per terms and conditions of service of University employees prescribed in these Statutes;
- (x) to appoint examiners out of the various panels of examiners;
- (xi) to delegate any of his/ her powers and functions to any officer of the University or to a committee or a member of the staff of the University for a general or limited purpose.
- (xii) to investigate into any incident involving the members of the University, including students;
- (xiii) to institute/ authorize institution of inquiries into incidents, situation or affairs of the University;
- (xiv) to call for information from any officer, teacher, member of administrative staff, or students of the University;
- (xv) to give directions to any student, teacher, officer, or any other employee of the University;
- (xvi) to demand the submission of reports from all bodies/ committees/ councils/ boards of the University constituted under these Statutes;
- (xvii) to establish and review from time to time the disciplinary jurisdiction and control of the Office of the Vice Chancellor over all students and all employees of the

University, but not the officer(s) mentioned in the Statutes, and the procedure to exercise of disciplinary powers by designated officers, and to take all measures necessary in this connection, including designation and empowerment of one or more functionaries, in consultation with the Chancellor;

- (xviii) to develop plans and schemes aimed at ensuring excellence in the standard of academic activities of the various academic bodies in the University;
- (xix) to recommend to the Chancellor all matters relating to holding of any annual and special Convocation, or special meeting in honor of any distinguished individual or for commemoration of any event;
- (xx) to make proposals to the Board of Management in respect of the University activities, and powers and functions of all bodies, officers, teachers and other employees of the University; and
- (xxi) to take all measures necessary and convenient to give effect to the foregoing powers and functions, in consultation with the Chancellor.

- 5.5 Whenever the office of the Vice Chancellor falls vacant for any reason other than the expiry of the first term of appointment of Vice Chancellor, the Sponsoring Body may, in the interests of the University, assign the responsibilities of the Vice Chancellor to the Pro-Vice Chancellor and in the absence of the Pro-Vice Chancellor, to the senior most Professor of the University who will assume the office as soon as post becomes vacant.
- 5.6 On administrative matters, and on matters of academic affairs that require consultation with or decision by the Board of Management, the Vice Chancellor shall act, after consultation with the Chancellor.
- 5.7 The Vice Chancellor may seek the assistance of the Pro-Vice Chancellor in exercise of her/his powers and in performance of her/ his functions.

Statutes No. 06**Appointment of Pro-Vice-Chancellor: Terms & Conditions, Power, Functions and Duties****THE PRO-VICE CHANCELLOR**

- 6.1 Appointment of the Pro-Vice Chancellor and terms of service:-** The Pro-Vice Chancellor shall be appointed by the Sponsoring Body. Procedure for the appointment of Pro Vice Chancellor will be as under-
- (a) A Search Committee will be constituted by the Governing Body
 - (b) The Search Committee will invite applications for this position.
 - (c) After scrutinizing applications the search committee will shortlist a panel of suitable candidates and recommend the same to the Governing Body.
 - (d) The Governing Body will select most suitable candidate and fill this position.
- 6.2** when a temporary vacancy in the office of Pro-Vice Chancellor occurs by the reason of leave, illness or otherwise, any officer of the University authorized by the Chancellor shall carry out the functions of the office of the Pro-Vice Chancellor.
- 6.3 Functions and duties of the Pro-Vice Chancellor:-** The Pro-Vice Chancellor shall perform following functions and duties namely:
- (i) to carry out functions and duties mentioned in the Statutes.
 - (ii) to assist the Vice Chancellor in looking after the general administration of the University;
 - (iii) to maintain overall discipline on the campus;
 - (iv) to maintain law and order during examination days; and
 - (v) to perform any other function or to discharge any other duty entrusted or delegated to him/ her by the Governing Body, Board of Management, the Chancellor or the Vice Chancellor.
- 6.4** The emoluments and other terms and conditions of service of Pro-Vice Chancellor shall be as decided by the Sponsoring Body or as may be provided in the Ordinances.
- 6.5** The Pro Vice Chancellor shall assist the Vice Chancellor in exercise of her/ his powers and performance of her/his functions/duties.
- 6.6** In the absence of the Vice Chancellor or when she/he is unable, for any reason, to exercise the powers and perform the functions of the Vice Chancellor, the Chancellor may authorize and empower the Pro-Vice Chancellor to exercise the powers and perform the functions of the Vice Chancellor, until such time as she/he may deem appropriate.
- 6.7** In the absence of the Vice Chancellor, the Pro-Vice Chancellor shall preside over meetings of University authorities of whose Vice Chancellor is the Chairperson.

Statutes No. 07**Governing Body: Constitution, Powers and Functions Sponsoring Body Conditions,
Power, Functions****7.1 GOVERNING BODY**

- (a) Constitution and functioning of the Governing Body shall be, as laid down under Section 22 of the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007.
- (b) The term of the nominated members of the Governing Body will be of three years.
- (c) In addition to the powers vested in the Governing Body according to the provisions of Section 22 of the said Act, the Governing Body of the University shall have the following powers and duties:-
- i. to control functioning of the University by using such powers as are provided by this Act or the Statutes, Ordinances or regulations made thereunder;
 - ii. to review the decisions of other authorities of the University, in case they are not in conformity with the provisions of this Act or the Statutes, Ordinances or Regulations made thereunder;
 - iii. to approve the budget and annual report of the University;
 - iv. to approve the policies to be followed by the University;
 - v. to recommend to the Sponsoring Body the liquidation of the University, if a situation arises when the functioning of the University is not possible;
 - vi. To create teaching/ academic and non-teaching/ nonacademic, administrative & ministerial and other necessary posts, to determine the number thereof and emoluments of such posts and to define their duties/ functions, emoluments and conditions of service, subject to approval of the Sponsoring Body;
 - vii. To regulate the salaries of all persons who are remunerated by the University and to determine the terms and conditions of service of such persons, subject to approval of the Sponsoring Body;
 - viii. To appoint & approve teachers such as professors, Readers, Lecturers &

- other academic staff, non-teaching & non-academic staff, administrative staff, as may be deemed necessary and proper for effective discharge of the functioning of the University;
- ix. To appoint & approve officers (other than the Chancellor, Pro-Chancellor, Vice-Chancellor & Pro-Vice Chancellor) and to define their duties/ functions, emoluments and conditions of service, subject to approval of the Sponsoring Body;
 - x. To be responsible for overall perspective planning and development of the University in consonance with its objective;
 - xi. To decide & accept on behalf of the University any grant, aid, donations, bequests, or gift of movable or immovable property or any other support from any person, State or Central Government, any Government authority/body and any other non-Governmental organization or Body or Association, subject to approval of the Sponsoring Body;
 - xii. To hold, control, administer, manage and regulate the finances, fund, resources, accounts, investments, property and all other financial matters/affairs of the University, subject to approval of the Sponsoring Body;
 - xiii. To invest money belonging to or kept in trust with the University, subject to approval of the Sponsoring Body;
 - xiv. To manage and invest any money belonging to the University, including any unapplied income, in such stocks, funds, shares or securities as it may, from time to time, think fit or in the purchase of immovable property in India, with the like power of varying such investments from time to time, subject to approval of the Sponsoring Body;
 - xv. To borrow money or raise loans for the purpose of the University on the security of the property of the University or any other security, subject to the approval of the Sponsoring Body;
 - xvi. To give guarantees for the payment of any sums of money on the performance of any contract or obligation by any company, body, society or person if the Sponsoring Body considers that it is in the interests of the University to do so, subject to approval of the Sponsoring Body;

- xvii. To transfer or accept transfers of any movable or immovable property on behalf of the University, subject to approval of the Sponsoring Body;
 - xviii. To purchase land, buildings and premises for carrying out the work of the University, subject to approval of the Sponsoring Body;
 - xix. To enter into, confirm, carry out, vary and cancel contracts on behalf of the University, subject to approval of the Sponsoring Body;
 - xx. To undertake all negotiations for obtaining grants from public bodies in aid of the work of the University, subject to approval of the Sponsoring Body;
 - xxi. to authorize opening, operation and closure of accounts with banks and other financial institutions and signing of any financial documents and contracts on behalf of the University, subject to approval of the Sponsoring Body;
 - xxii. To approve the Annual/ Supplementary Budget of the University and to place it before the Sponsoring Body for its consideration and approval.
 - xxiii. To implement the Budget for expenditure as approved by the Sponsoring Body.
 - xxiv. such other powers as may be prescribed by the Statutes, Ordinances or as may be authorized by the Sponsoring Body.
- (d) The Chancellor shall be the ex officio Chairperson of the Governing Body.
- (e) The Governing Body shall be the principal executive authority of the University and all movable and immovable property of the University shall vest in the Governing Body.
- (f) The Governing Body shall meet as often as required but at least twice in a calendar year.
- (g) The quorum for meeting of the Governing Body shall be five members.

7.2 SPONSORING BODY OF THE UNIVERSITY

- (i) Sarvsahara Foundation, being the Sponsoring Body of the University, will take all appropriate measures for creating right environment and conditions in the University so as to enable various stakeholders to make greater contribution to the cause of higher education by the University. The Sponsoring Body shall be

responsible for steady and continuous enhancement of the status and quality of the University education. Without meddling into the day-to-day administration, as the Sponsoring Body shall share its vision, experience and thoughts in furthering the interests of the higher education.

- (ii) The Sponsoring Body may act through the Chancellor or any person(s) nominated by it, as may be deemed fit and proper for discharge of its functions regarding control, operation and governance of the University.
- (iii) In addition to the powers, functions and duties conferred on the Sponsoring Body by the Act, Statutes and Regulations, the Sponsoring Body:
 - a. Shall hold, control and operate funds and assets of the University in any bank[s] and will operate such Bank Accounts.
 - b. Shall utilize and/or invest any fund of the University, including any un- applied income, in any of the securities as per the Companies Act, 2013, with the power to vary such investments or to the portion of such money as may not be required for current expenditure;
 - c. May issue direction[s] to the University through its Chancellor, as the case may be, and such direction shall be binding on the Chancellor.
 - d. If, in the opinion of the Sponsoring Body, any officer or employee of the University willfully omits or refuses to carry out the provisions of the Act, Statutes, Regulations, Rules or abuses the powers vested in him/her, or misbehaves or mismanages or his/her conduct involves moral turpitude or if it otherwise appears to the Sponsoring Body that the continuance of the such officer or employee in the office will be detrimental to the interest of the University, the Sponsoring Body may advise the Vice Chancellor to constitute a committee consisting of not less than three members to enquire into the matter and place the report of the Committee before it.
 - e. On considering the report of the Committee, if the Sponsoring Body is satisfied that continuance of the officer or employee in the office will be detrimental to the interest of the University, or if he is found guilty of all or any charges by order, it may advise the Chancellor to remove such an officer or employee of the University.

Statutes No. 08**Board of Management: Constitution, Tenure, Powers and Functions****THE BOARD OF MANAGEMENT**

- 8.1 The constitution of the Board of Management shall be as provided under Section 23 of the Act.
- 8.2 The term of members nominated to the Board of Management will be three years.
- 8.3 The powers and functions of the Board of Management

In addition to powers and functions conferred upon the Board of Management under the Act, the Board of Management shall have following powers and functions:-

- (i) To exercise academic and administrative powers and functions of the University as provided under the Act.
- (ii) On the recommendation of the Academic Council, to institute new degrees, diplomas, certificates and other academic awards and to prescribe Regulations therefor, and to add to or amend the Regulations for existing degrees, diplomas, certificates and other academic awards.
- (iii) With the approval of the Academic Council, to regulate and alter the organization and management of the academic disciplines of the University.
- (iv) To approve the academic calendar of the University.
- (v) To regulate functioning of and enforce discipline among members of the teaching, administrative and other staff of the University in accordance with the Statutes and the Ordinances;
- (vi) To arrange for holding of examinations and preparing results thereof.
- (vii) The Board of Management shall have power to constitute and/or reconstitute Faculty, Department and Centre or add new Faculty, Department and Centre or close any Faculty, Department and Centre, as deemed fit and necessary. The Board of Management shall, within the limits of financial capacity and development of the University, take effective steps to establish Faculty, Department and Centre specified in these Statutes.
- (viii) To create new Department, abolish or restructure existing Department in the University as per provisions of the Act and Regulatory Bodies.
- (ix) To acquire copyrights, trade-marks, patents or the like for any intellectual property produced or created by the University;
- (x) To approve norms relating to consultancy undertaken by or within the University in any field of expertise of its teaching faculty members;

- (xi) To enter into collaboration with other Universities/Institutions within or outside India, for promotion of academic excellence research and consultancy etc;
- (xii) To enter into collaboration agreement with other Universities, including foreign Universities, and/ or educational institutions/ industrial training institutes, skill development organizations and industries for imparting practical training to students to augment the activities of the University, including programmes of exchange of students and teachers, sharing of credits, and holding of joint workshops and programmes of joint research, facilitation of access to each other's facilities and to institute double/ triple/ jointly- organized academic degrees under such agreements as per the standards recognized by the regulatory bodies in India;
- (xiii) To determine and approve scales of pay of employees;
- (xiv) The Board of Management shall have powers to determine from time to time, after considering recommendations of the Academic Council, the subjects for which teaching posts should be instituted and the several terms and conditions subject to which teaching posts should be instituted.
- (xv) The Board of Management shall have power to suspend or abolish any teaching post after receiving report from the Academic Council thereon.
- (xvi) To constitute fee committee.
- (xvii) To prepare and approve fee structure for various programmes of study or for other academic activities for approval of the committee constituted for the purpose from time to time, and make regulations thereof.
- (xviii) To regulate the amount, manner of payment, and appropriation of fees and other payments made by students.
- (xix) To appoint Emeritus Professors, Professors of Eminence, and such other distinguished categories of professors, Senior Fellows, Special Fellows, Adjunct Professors, Visiting Professors and Visiting Instructors and lay down criteria and terms and conditions of service in consultation with the Vice Chancellor;
- (xx) To constitute standing/special committees consisting of one or more members of the Board of Management, or persons outside the University and to mandate such bodies to perform functions in respect of matters within the powers and functions of the Board of Management;
- (xxi) To establish and administer Centers of the University subject to relevant laws;
- (xxii) To delegate any of scholar to any other authority or officer of the University as may be deemed fit for efficient discharge of functions of the University;
- (xxiii) To provide building, premises, furniture and apparatus and other means needed for carrying on the work of the University;

- (xxiv) To entertain, adjudicate upon and, if thought fit, to redress any grievances of the officers of the University, the teaching staff, other employees and the students of the University, who may, for any reason, feel aggrieved;
- (xxv) to ensure maintenance of proper standards of excellence in teaching and examination in consultation with Academic Council;
- (xxvi) to ensure standards of excellence in teaching, examination and research and take all necessary measures therefor, in consultation with the Academic Council.
- (xxvii) To appoint examiners and moderators and to fix their fees, emoluments and travelling and other allowances, after consulting the Academic Council;
- (xxviii) To maintain a register of donors to the University;
- (xxix) To select a common seal for the University and provide for the custody and use of such seal.
- (xxx) To determine the form, provide for the custody, and frame the rules for the common seal of the University.
- (xxxi) To make such special arrangements as may be necessary for the residence and discipline of women students;
- (xxxii) To delegate any of its powers to the officers or such other employee or authority of the University or to a Committee appointed by it, as it may deem fit;
- (xxxiii) To institute fellowships, scholarships, studentships, medals and prizes; and
- (xxxiv) To fix, determine and award travelling expenses and allowances to person lawfully engaged or employed in University business;
- (xxxv) To refer any matter to the Finance Committee, Academic Council or Board of Studies, or any Committee or person, and to call for a report thereon;
- (xxxvi) To approve the admission policy for various programmes of the University from time to time.
- (xxxvii) To approve the organization chart of the University;
- (xxxviii) To review the instruction and teaching of the University;
- (xxxix) To employ, remunerate and accept the advice of any person qualified to advise regarding any matter within the jurisdiction of the Board of Management.
- (xl) To appoint committees of its own members or others, to define the powers and to determine the membership and quorum of such committees, and to delegate to any such committee any powers or functions which the Board of Management is itself competent to perform.

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- (xli) To take appropriate action to protect and defend the interests of the University in any legal or other proceedings.
 - (xlii) To approve financial accounts together with audit report and Annual Report of the University and to place it before the Governing Body for approval.
 - (xliii) To get the approval of the Governing Body for implementation of such of its decisions which may have bearing on the finances of the University.
 - (xliv) To perform any other functions which may be assigned by the Sponsoring Body or Governing Body/ Chancellor and as may be prescribed under the Statutes.
 - (xlv) To exercise & perform such other powers, functions, duties, acts and things as may be conferred or imposed upon it by the Act or these Statutes, Ordinances and Regulations, as may be deemed fit, necessary and may be incidental for carrying out the purpose of Act, Statutes, Ordinances and Regulations and also for the attainment of objects of the University as provided under the Act.

Statutes No. 09**Registrar: Appointment, Powers, Duties and Terms of Service****THE REGISTRAR**

9.1 Manner and terms and conditions of appointment of the Registrar:- The Registrar shall be appointed by the Governing Body in accordance with provisions contained in Section 18 of the Act, on the recommendations of a Selection Committee consisting of the following:-

- (i) the Vice Chancellor - Chairperson;
- (ii) an eminent educationist to be nominated by the Chancellor;
- (iii) an eminent educationist to be nominated by the Board
- (iv) one member of the Board to be nominated by the Board from among its members; and
- (v) one expert not connected with the University, having knowledge of the University administration to be nominated by the Chancellor of the University.

9.2 Qualifications of Registrar:- the qualifications of Registrar shall be as per the guidelines/ regulations issued by the UGC from time to time. Provided that minimum qualifications shall not be insisted upon for candidates who have served as Registrar or Deputy Registrar in other Universities for at least 2 years or who have served in State or Central Government administrative service and who have not completed age of 70 years.

- (i) The Governing Body may, in consultation with the Sponsoring Body, appoint a professor or an officer not below the rank of Deputy Registrar of the University to function as Registrar in an officiating capacity, so that the functions of the Registrar are not hampered during the process of selection of the Registrar.
- (ii) The Chancellor may, in consultation with the Sponsoring Body, appoint a Professor of the University to function as Registrar in an honorary capacity, so that the functions of the Registrar are not hampered during the process of selection of the Registrar.
- (iii) The Sponsoring Body may fix an appropriate honorarium to be paid to the Registrar commensurate with the status of the position. A rent- free accommodation and other facilities for performance of her/his function shall also be provided to her/him. The term fully furnished includes furniture, electricity, water and telephone free of charge.
- (iv) The Registrar shall arrange secretarial and other administrative assistance. She/he shall prepare draft minutes of meeting of these bodies and submit them to the Chancellor/ Vice Chancellor for approval, and thereafter circulate them among the members of the respective bodies.

- (v) The Registrar shall assist the Chancellor and Vice Chancellor whenever her/his assistance is required by them.
- (vi) The Registrar shall assist in coordination of activities of various Schools/ Departments.
- (vii) Upon the direction or with the prior approval of the Chancellor, the Registrar may initiate any legal proceeding on behalf of the University or take all necessary action to protect the interests of the University in any legal proceedings instituted against the University in furtherance of these functions:-
- a). Subject to sub-clause (c) of this clause, the Registrar shall represent the University in all proceedings instituted on behalf of or against University;
- b). The Registrar may, upon the direction or with the prior approval of the Chancellor, appoint any Advocate or legal consultant, sign Vakalatnamas or other agreements on behalf of the University, disburse all or any fees or remunerations thereunder;
- c). The Registrar, upon the direction or with prior approval of the Chancellor, sign, verify and file all necessary papers before concerned Court/ Tribunal/ Authority/ Arbitrator etc., co-ordinate with Advocates or other legal consultants, and when necessary represent and/ or appear before any Court, Tribunal, Arbitrator, Government Authorities on behalf of the University to give evidence on oath or otherwise and do all acts, deeds, things as may be necessary as per the legal advice to prosecute or defend the matter to protect the interest of the University and report to the Chancellor and Vice Chancellor;
- d). The Registrar, upon the direction or with prior approval of the Chancellor, appoint/authorize any officers who may be given special charge of all or any matters referred to under this clause and/or who may be authorized to perform under sub-clause (C);
- e). The Registrar or any officer so authorized by her/him, during absence of the Registrar, under sub-clause (d) shall perform all such actions as may be directed by the Chancellor for the proceedings instituted by or against the University; and
- f). The Registrar shall be the custodian of records and operational head of University administration.

9.3 Powers and functions of Registrar:- The Registrar shall have the following powers and functions, namely:-

- (i) to act as the custodian of the Common Seal, buildings, gardens, records, library and such other property of the University;
- (ii) to act as the Secretary to the Board of Management and the Academic Council but would not have right to vote but would be authorized to express his/her

views or ideas and participate in the discussions at par with the other members.

- (iii) to conduct with the approval of the Vice Chancellor, official correspondence on behalf of the University;
- (iv) to issue notices, under the instructions of the Vice Chancellor and in exercise of the provisions made in the Statutes, Ordinances, concerning all meetings of the Board, the Academic Council and any other committees or bodies constituted under the provisions of the Act and the Statutes;
- (v) to sign contracts on behalf of the University, as directed by the Chancellor;
- (vi) to maintain general discipline of the University office(s);
- (vii) to represent the University in suits and proceedings in a court of law by or against the University, sign powers of attorney and verify pleadings in consultation with the Chancellor or depute his representative for the purpose;
- (viii) to prepare and submit any information of the University required by the State Government, University Grants Commission and other statutory or regulatory bodies in consultation with the Vice Chancellor;
- (ix) to maintain a record of all Degrees, Diplomas and Certificates conferred by the University; and
- (x) to perform such other powers and functions and discharge duties as may be prescribed by these Statutes, the Ordinances, Rules and Regulations of the University and as may be delegated by the Board of Management.
- (xi) The Registrar, subject to the immediate direction and control of the Chancellor, shall carry out his orders and render such assistance as may be required by the Chancellor in performance of his official duties.
- (xii) The Registrar shall be overall incharge of the operation and administration of the University office and shall have power to fix and define the functions and duties of the officers and employee of the University, other than those working under direct supervision of the Controller of Examination, Chief Finance Officer and those working in the Vice Chancellor's Secretariat, with approval of the Vice Chancellor and shall report to the Chancellor for information.
- (xiii) Being the officer in overall charge of operation and administration of the University office, he shall take all steps for the efficient working of the University Office, subject to the approval of the Chancellor.
- (xiv) The Registrar shall be ex-officio Secretary of the Board of Management, the Academic Council and the Faculties, but shall not be deemed to be member of any of these authorities.
- (xv) The Registrar shall be the custodian of the records, the common seal and such

- other property of the University as the Board of Management, shall commit to his charge;
- (xvi) The Registrar will issue all notices convening meetings of Board of Management, the Academic Council and Faculties, the Boards of Studies, the Board of Examination and of any Committee appointed by the authorities of the University;
- (xvii) Registrar shall keep the minutes of all the meetings of the Board of Management, the Academic Council, Faculties and of any Committee appointed by the authorities of the University;
- (xviii) The Registrar shall conduct the official correspondence of the Board of Management and the Academic Council;
- (xix) The Registrar will provide to the Chancellor, copies of the agenda of the meetings of the authorities of the University as soon as they are issued and the minutes of such meetings;
- (xx) The Registrar shall sanction leave to non-teaching staff of the University in accordance with the Rules and if he so decides, may delegate such power to some other officer of the University;
- (xxi) The Registrar shall call for quotations and tenders wherever necessary and prepare comparative statements, scrutinize the quotations and tenders in consultation with Chief finance Officer and make recommendations to the Chancellor for accepting quotations or tenders.
- (xxii) All contracts and agreement for and on behalf of the University, except the one between the University and the Registrar, shall, when authorized by a resolution of the Board of Management, Finance Committee passed in that behalf, be in writing and he expressed to be made in the name of University and every such contract shall be executed on behalf of the University by the Registrar.
- (xxiii) The Registrar shall sign Memorandum of Understanding (MoU) with Service Providers, National Coordinators, Skill Knowledge Provider and Learning Resource Providers, authorized Centres, approved Institutions and recognized Community Colleges, on behalf of the University under the direction of the competent authority of the University as case may be.
- (xxiv) The Registrar shall countersign the TA bill of non-teaching staff of the University in accordance with the Rules;
- (xxv) The Registrar shall issue order of appointment to officers, teachers and other employees of the University with the prior approval of the competent authority of the University. In the absence of the competent authority of the University, the same shall be subject to the approval of the Chancellor.
- (xxvi) The Registrar shall issue order of reversion of an officiating promotion to his

substantive rank with approval of the competent authority of the University. In the absence of the competent authority of the University, the same shall be subject to the approval of the Chancellor.

- (xxvii) The Registrar shall have power to take disciplinary action against such of the employees of the University, excluding teachers and academic staff, as may be specified in the orders of the Board of Management and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure or the withholding of increment:
- (xxviii) Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken against him/her.
- (xxix) The Registrar shall issue an order of termination of services of the officers, teachers and other employees of the University with the prior approval of the competent authority of the University. In the absence of the competent authority of the University, the same shall be subject to the approval of the Vice Chancellor.
- (xxx) The Registrar shall issue an order of compulsory retirement of the officers, teachers and other employees of the University with the prior approval of the competent authority of the University, or after attaining the age of retirement or as per the extant Ordinances/ Rules/ Regulations applicable.
- (xxxi) The Registrar shall submit information, reports and documents to the Government and interact with State Government, Central Government, University Grant Commission and other regulatory and accreditation bodies with concurrence of the Vice Chancellor.
- (xxxii) The Registrar shall issue an order of suspension of the officers, teachers and other employees of the University with the prior approval of the competent authority.
- (xxxiii) The Registrar shall be assisted by Joint Registrar, Deputy Registrar and Assistant Registrar whose number shall be fixed by the Board of Management from time to time.
- (xxxiv) The Registrar shall represent the University in suits or proceedings by or against the University, signs power of attorney and plead in such cases or depute his representative for this purpose with concurrence of the Vice Chancellor.
- (xxxv) The Registrar shall perform such other duties as may be specified in these Statutes, or prescribed by the Ordinances or the Regulations or as may be required, from time to time, by the Board of Management or the Vice Chancellor.
- (xxxvi) The Registrar may delegate any of his administrative powers and functions to Joint Registrar, Deputy Registrar and Assistant Registrar or any officer of the University, other than those to be exercised by himself under the Act, Statutes and Regulations with prior approval of the Chancellor.
- (xxxvii) The Registrar shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes and Regulations of the University.

Statutes No. 10**Provost: Appointment and Terms of Service****THE PROVOST****10.1. Appointment of the Provost and term of service.-**

- (a) The Provost shall be appointed by the Vice Chancellor from amongst the senior teachers of the University with the prior approval of the Chancellor for a term of three years and shall be eligible for reappointment.
- (b) The Provost may be removed from his office by the Vice Chancellor on the ground of misconduct, inefficiency, financial irregularity or any other reason as may be considered not in the interest of the University.
- (c) The Vice Chancellor may, with the prior approval of the Chancellor and in consultation with the Board of Management, select and appoint a senior teacher of the University to function as Provost in an honorary capacity, for a period of three years.
- (d) The Board of Management may fix an appropriate honorarium to be paid to the Provost. A rent-free accommodation and other facilities necessary for performance of her/ his function shall also be provided to her/ him.
- (e) The Provost shall ensure discipline in the University and shall, in consultation with the Vice Chancellor, establish appropriate norms and procedures thereof.
- (f) Without prejudice to sub-section (2) of section 15 of the Act, the Vice Chancellor with the prior approval of the Chancellor may prescribe additional powers and function to the office of the Provost.
- (g) Vice Chancellor, from time to time, may with the prior approval of the Chancellor authorize the Provost with any special responsibilities, as she/ he may deem appropriate. The Provost may hold special or general inquiries into any situation involving the conduct of any employee or student of the University causing or likely to cause breach of peace and order in the University campus.

10.2 Functions and duties of the Provost.-The Provost shall perform the following functions and duties namely; -

- (i) to keep constant close contact with various unions of the teachers and employees and to keep the Vice Chancellor informed regarding their activities;
- (ii) to promote fraternity and cordial relations among the teachers, employees and the management;
- (iii) to ask University teachers and employees to act as good-will messengers of the University outside the campus and build up an ideal image of the University in the society;
- (iv) to encourage teachers and employees to act or conduct themselves in a manner so as to make the University a centre of excellence;
- (v) to make active efforts to bridge the gap, if any, in the levels of understanding among teachers and employees; and
- (vi) to develop among teachers and employees a culture of respect for the preservation of the University property.
- (vii) to perform the duties as assigned by the Vice Chancellor from time to time.

Statutes No. 11**Proctor: Appointment and Terms of Service****THE PROCTOR****11.1 Appointment of the Proctor and terms of service:-**

- (a) The Proctor shall be appointed by the Vice Chancellor from amongst the senior teachers of the University with the prior approval of the Chancellor for a term of three years and shall be eligible for reappointment.
- (b) The Proctor may be removed from the office by the Vice Chancellor on the ground of misconduct, inefficiency, financial irregularity or any other reason as may be considered not in the interest of the University.
- (c) The Board of Management may fix appropriate honorarium to be paid to the Proctor. A rent-free accommodation and other facilities necessary for performance of her/his functions shall also be provided to her/ him.
- (d) Without prejudice to sub-section (2) of section 16 of the Act, the Vice Chancellor with the prior approval of the Chancellor may prescribe additional powers and functions to the office of Proctor.
- (e) The Vice Chancellor with the prior approval of the Chancellor may, from time to time, authorize the Proctor with any special responsibilities, as she/ he may deem appropriate. The Proctor may hold special or general inquiries into any situation involving the conduct of any student of the University causing or likely to cause breach of peace and order in the University campus.

11.2 Functions and duties of the Proctor:-The Proctor shall perform the following functions and duties, namely:-

- (i) to take care of discipline among the students;
- (ii) to create among the students a sense of pride and 'we feeling' for the University and inspire them to act as its goodwill messengers;
- (iii) to encourage students to behave or conduct themselves in a manner so as to make the University a centre of global excellence;
- (iv) to make active efforts to bridge the gap, if any, between the students and their forum in the levels of understanding regarding the various policies and practices of the University;
- (v) to appoint a Proctor Committee on the directions of the Vice Chancellor;
- (vi) to act as the Secretary/ Convener of any Disciplinary Committee constituted by the Vice Chancellor for taking action against any student; and
- (vii) to maintain proper record of disciplinary actions taken against any student and matters related therewith.

Statutes No. 12**Dean of Faculty: Appointment and Terms of Service****THE DEAN OF FACULTY****12.1 Appointment of the Dean of Faculty.-**

- (a) The Dean of a Faculty shall be appointed by the Vice Chancellor with the prior approval of Chancellor of the University, for a period of three years from amongst the Professors and in case there is no Professor in a Faculty, from amongst the Associate Professors.
- (b) The Vice Chancellor may, in consultation with Chancellor, determine the number of Faculties, and the number or categories of disciplines, departments to constitute each Faculty/ School for purpose of academic administration and for appointing a Dean for each of such Faculty/ School. She/ he may, likewise appoint a Professor as the Dean of a Faculty/ School, who shall hold the position in an honorary capacity for a period of three years.
- (c) The Board of Management may fix an appropriate honorarium to be paid to the Dean of a Faculty/ School, in addition to other facilities necessary for performance of her/ his function.
- (d) The Dean of each Faculty/ School, shall convene the meetings of the heads of the Department of each Faculty/ School of which she/he has the charge, as and when required, in consultation with the Vice Chancellor.
- (e) The Dean shall formulate policies and development plan of the Faculty/ School and present them before the Academic Council, with the approval of the Vice Chancellor.
- (f) The Dean shall coordinate the functioning of various disciplines/ departments under her/ his charge, and assist the Vice Chancellor in implementing the directions and policies of the Vice Chancellor, the Board of Management and the Academic Council.
- (g) The Dean or her/his nominee shall attend all meetings of all Board of Study of the Schools forming part of the Faculty and report to the Vice Chancellor.

- (h) Without prejudice to sub-section (2) of section 17 of the Act, the Vice Chancellor may prescribe additional powers and functions to the office of the Dean.
- (i) The Dean shall preside over the meeting of her/his Faculty. In the absence of the Dean, the meeting of the Faculty/ School shall be presided over by the senior most Head of Department of a Department within the Faculty.

12.2 Functions and duties of the Dean.- The Dean shall perform the following functions and duties namely;-

- (i) to preside at the meetings of the Faculty and to record its proceedings;
- (ii) to be responsible for the due observance of the Statutes, Ordinances, Rules and Regulations relating to the Faculty concerned; and
- (iii) to be present and speak at the meetings of the Board of Studies of a Department of the Faculty concerned but not to vote thereat unless he/she is a member thereof.

Statutes No. 13**Chief Finance & Accounts Officer: Function and Duties****THE CHIEF FINANCE AND ACCOUNTS OFFICER**

13.1 Manner and terms and conditions of appointment of the Chief Finance and Accounts Officer:- The Chief Finance and Accounts Officer shall be appointed by the Chancellor on the recommendations of the Selection Committee consisting of the following, namely; -

- (a) the Vice Chancellor - Chairperson;
- (b) an eminent educationist to be nominated by the Chancellor;
- (c) an eminent educationist to be nominated by the Board;
- (d) one expert of finance to be nominated by the Chancellor, and
- (e) one expert not connected with the University, having knowledge of Finance and Accounts, to be nominated by the Chancellor of the University.
- (f) The Chief Finance and Accounts Officer shall be appointed with the approval of the Board of Management which will be the approving authority in relation to appointment of Chief Finance and Accounts Officer.
- (g) The terms and condition for service of Chief Finance and Accounts Officer shall be as decided by the Board of Management and as prescribed in the ordinance of the University.

13.2 Qualifications and experience- the minimum academic qualification and experience required for the post of Chief Finance and Accounts Officer shall be as under:

- (i) a Bachelor or master degree from a recognized University, and
- (ii) at least 8 year's experience in a responsible executive position in accounts/ finance department preferably in an educational institution or in a government department or at a senior level position in the corporate sector.

13.3 Functions and duties of Chief Finance and Accounts Officer.-The Chief Finance and Accounts Officer shall perform the following functions and duties, namely:-

- (i) to act as the Secretary of the Finance Committee;
- (ii) to maintain proper accounts of the receipts and expenditure of the University;
- (iii) to prepare Statement of Annual Accounts of the University for placing before the Board and the State Government;
- (iv) to arrange for annual audit of the University accounts by a registered Chartered

- Accountant/ Statutory Auditor and make available to the Auditor(s) all necessary information and records;
- (v) to review the accounts of the University and prepare the replies to all the audit objections;
 - (vi) to give his opinion or advice on such financial matters as may be referred to him/her by the Board, the Chancellor, or the Vice Chancellor;
 - (vii) to keep a constant watch on the state of the cash and bank balance and on the state of investments;
 - (viii) to prepare the annual budget and estimates for the forthcoming financial year in consultation with the Finance Committee;
 - (ix) to ensure that the registers of buildings, land, furniture and equipment are maintained up-to-date and that stock-checking is conducted, of equipment and other consumable materials in all offices, Departments; etc. and
 - (x) to call for any information from any office, Department that he may consider necessary for the performance of his duties with the permission of the Vice Chancellor.
 - (xi) to perform such other duties as may be prescribed by the Statutes, the Ordinances and Rules and Regulations of the University.
 - (xii) to supervise and exercise control in the keeping of accounts and accounts records of the University and its associate bodies (if any), and in particular, the University's Endowment Fund, General Fund and such other funds as may be required to be administered by the University;
 - (xiii) to prepare and submit to the Chancellor quarterly, half-yearly and annual cash-flow projections and status of accounts for these periods for the considerations of the Board of Management;
 - (xiv) to prepare and submit to the Board of Management, through the Chancellor, the annual budget and statement of accounts of the University;
 - (xv) to examine ways and means to augment the finance of the University, and to rationalize expenditure, and submit proposals thereon to the Chancellor;
 - (xvi) to institute a system of periodic internal audit, as may be required by the Chancellor;
 - (xvii) to set up, in consultation with the Chancellor, a viable inventory mechanism for the property, and other physical assets of the University.
 - (xviii) to prepare and submit to the Board of Management, through the Chancellor, annual reports on the finance and accounts of the University; and

- (xix) to function under the general supervision and direction of the Chancellor, Vice Chancellor and the Board of Management.
- (xx) The Chief Finance and Account Officer, subject to the immediate direction and control of the Chancellor, shall carry out his orders and render such assistance as may be required by the Chancellor in performance of his official duties.
- (xxi) The Chief Finance and Account Officer shall make all arrangements for the transaction of business for the meeting of the Finance Committee.
- (xxii) The Chief Finance and Account Officer shall be responsible for the proper maintenance of the accounts of the University, to make arrangements for the Audit and payment of bills presented at the University Office.
- (xxiii) The Chief Finance and Account Officer shall arrange to settle objections raised by the Auditor appointed by the Board of Management and carry out such instructions as may be issued by the Board of Management on the Audit Report.
- (xxiv) The Chief Finance and Account Officer shall make arrangements with the approval of the Chancellor for the publication of the Audited Statement of Accounts so that it may be submitted to the Government and other appropriate authorities of the University within one month of such publication, as and when required.
- (xxv) The Chief Finance and Account Officer shall prepare the monthly accounts of the University and shall produce for audit, which is concurrent, all the registers and accounts and records connected with financial transactions.
- (xxvi) The Chief Finance and Account Officer shall be responsible for the preparation of annual accounts, financial estimates and the budget of the University in consultation with the Vice Chancellor before presenting them to the Finance Committee and the Board of Management. In the matter of financial estimate, he shall consult the Registrar and shall obtain from him the estimates for the year from the departments and institutions of the University.
- (xxvii) The Chief Finance and Account Officer shall arrange for the annual stock verification. For this purpose, he shall submit to the Chancellor in November of each year, proposals for the appointment of stock verifiers for various departments, sections, etc. He shall ensure that the stock verification as on 31st March is conducted regularly before the end of the June every year. The report of stock verification shall be placed before the Chancellor for order.
- (xxviii) The Chief Finance and Account Officer shall with approval of the Chancellor and Sponsoring Body invest an amount not exceeding 75,00,000 only at a time or as enhanced by the Chancellor from time to time and shall report to the Finance Committee immediately thereof;
- (xxix) The Chief Finance and Account Officer shall scrutinize every item of new

expenditure not provided for in the budget estimate of the University and shall suggest appropriate action to the Chancellor;

- (xxx) The Chief Finance and Account Officer shall disburse all salary bills including arrears of salary not exceeding three months, contingent bills like electricity, water, oil and fuel, land and corporation tax, phone and other rental bills, maintenance charges etc. recoup permanent advances, payment of all TA bills after ensuring that general sanction is received from competent authorities;
- (xxxii) The Chief Finance and Account Officer shall make all authorized payments out of the University funds;
- (xxxiii) The Chief Finance and Account Officer shall adopt, with approval of the Chancellor, method of accounting or forms or registers for the proper accounting in the University Offices and in the department, centers, colleges and institutes maintained or recognized by the University;
- (xxxiv) The Chief Finance and Account Officer shall authorize to scrutinize the quotations and tenders received and countersign the comparative statement and make recommendations to the Chancellor for accepting the tenders, quotations or otherwise;
- (xxxv) The Chief Finance and Account Officer shall be responsible to the Chancellor in exercise of the powers and duties prescribed to him in the Act, Statutes and Regulations.
- (xxxvi) The Chief Finance and Account Officer may delegate any of his administrative powers and functions to any officer of the University, other than those to be exercised by himself under the Act with prior approval of the Chancellor.
- (xxxvii) The Chief Finance and Account Officer shall do such other acts as may be necessary for exercise of the powers and duties as are conferred by the Act, Statutes and Regulations of the University.
- (xxxviii) The Chief Finance and Account Officer may, by writing under his hand, inform the Vice Chancellor his intention to resign after giving one month prior notice or on payment to the University of one month salary in lieu thereof and it shall be competent for the Chancellor, on the recommendation of the Vice Chancellor, to accept his resignation. *Provided that if the Chancellor does not accept the recommendation of the Vice Chancellor, the matter shall be referred to the Board of Management.*
- (xxxviiii) The Chief Finance and Account Officer shall be assisted by Deputy Finance Officer and Assistant Finance Officer whose number shall be fixed by the Board of Management from time to time;

Statutes No. 14**Controller of Examination: Function and Duties****THE CONTROLLER OF EXAMINATION****14.1 Appointment**

14.1.1 Controller of Examination shall be appointed by the Board of Management as per norms and qualification prescribed by the UGC from time to time, on the recommendation of a Selection Committee constituted as envisaged under Statute 14

14.1.2 The Vice Chancellor in consultation with the Academic Council shall appoint a Controller of Examinations.

14.2 Powers and Functions of Controller of Examinations.-

The Controller of Examinations shall have the following powers and functions, namely:-

14.2.1 to arrange and oversee conduct of examinations in the University;

14.2.2 to coordinate in setting of question papers by the programme instructors;

14.2.3 to arrange moderation of question-papers and evaluation of answer-scripts, where necessary;

14.2.4 to arrange for printing and safe-keeping of the question papers;

14.2.5 to regulate the conduct of examinations;

14.2.6 to ensure expeditious evaluation of answer scripts;

14.2.7 to prepare and publish the results;

14.2.8 to ensure secrecy, safety and security of all documents relating to the examinations, including the question-paper and the answer-scripts;

14.2.9 to report to the Vice Chancellor on the conduct of examination and publication of results as frequently as necessary; and

14.2.10 to do all things necessary and convenient for the efficient functioning of the office of the Controller of Examinations.

14.2.11 The Controller of Examination shall take all measures necessary to ensure impartial, safe and secure conduct of the entire examination process from preparation of question-papers to the declaration of results.

14.2.12 Subject to these Statutes, the Academic Council shall, with the prior approval of the Board of Management, make appropriate regulations to establish an independent regulatory mechanism for the conduct of all University examinations under the control of the Controller of Examinations, and award of degrees, diplomas, and certificates.

Statutes No. 15**Academic Council: Constitution, Powers and Function****THE ACADEMIC COUNCIL****15.1 Academic Council-composition and term of office. –**

- (a) The Academic Council shall consist of the following, namely:-
- (i) the Vice Chancellor (Chairperson);
 - (ii) the Pro-Vice Chancellor;
 - (iii) the Deans of the Faculties;
 - (iv) the Heads of the University Departments of the status of a Professor or an Associate Professor;
 - (v) the Conveners of the Board of Studies;
 - (vi) three persons co-opted by the Academic Council possessing special attainments in particular studies and who are not teachers in the University
 - (vii) One teacher from each department nominated by the Vice Chancellor, with the prior approval of the Chancellor;
- (b) The term of office of a member, other than ex-officio member, of the Academic Council, shall be three years.
- (c) No person other than ex-officio members, shall continue to be a member of the Academic Council in more than one capacity. whenever a person becomes such member in more than one capacity, he shall, within two weeks thereof, intimate to the Registrar, in writing, as to the capacity in which he desires to be such member and vacate the other seat; failing which the seat held by him earlier in point of time shall be deemed to have been vacated.

15.2 Meeting of the Academic Council.

- (a) The Vice Chancellor shall preside over the meeting of the Academic Council. In the absence of the Vice Chancellor, Pro-Vice Chancellor shall preside over the meeting.
- (b) Meeting of the Academic Council shall be held at least twice in a year.
- (c) The Registrar shall act as the Secretary of the Academic Council.
- (d) The Registrar shall under the direction of the Vice Chancellor circulate a written notice (in hard copy or through email) of not less than seven days together with a copy of the agenda to the members of the Academic Council. Provided that if the

date fixed for meeting is changed to a date later than the date fixed, fresh prior notice of not less than 48 hours shall be necessary.

- (e) The quorum for a meeting of the Academic Council shall be 50% of total members including the Vice Chancellor, but excluding external experts and special invitees. If the quorum is not complete within thirty minutes after the time appointed for the meeting, the meeting shall not be held and the Registrar shall make a record of the fact and the same shall be signed by the Vice Chancellor;
- (f) The Vice Chancellor may convene a meeting to consider matters which, in his opinion, are urgent giving a notice shorter than seven days. Provided that if the date fixed for meeting is changed to a date later than the date fixed, fresh prior notice of not less than 48 hours shall be necessary.
- (g) Decisions at the meetings of the Academic Council shall be taken by a majority vote of the members present based on the voting at the meeting. The Vice Chancellor shall be entitled to exercise a casting vote in case votes are equally divided.
- (h) The proceedings of the meetings of the Academic Council shall be recorded by the Registrar. In the absence of the Registrar, the Vice Chancellor shall appoint any other person to act as the Secretary.
- (i) The Academic Council may adopt its own rules of procedure for conduct of its meetings.

15.3 Committees. –

15.3.1 The Academic Council, with the approval of the Board of Management may constitute one or more Standing or Special Committees to assist it in performance of its functions

15.3.2 All decisions/actions taken by the Vice Chancellor on the basis of recommendation of the Standing Committee for Academic Affairs shall be placed before the next meeting of the Academic Council for its ratification.

15.4 Powers and functions of the Academic Council:- Subject to this Act, these Statutes and the Ordinances, the Academic Council shall, in addition to all other powers vested in it, have the following powers, namely:

- (i) To exercise all powers and functions as prescribed under Section 24 of the Act.
- (ii) To exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, cooperation between teaching Departments and Institutions, evaluation of research or improvement in academic standards;
- (iii) to take measures for general regulation and control of academic programmes of the University;

- (iv) To bring about inter-faculty co-ordination, to establish or appoint Committees or Boards, for taking up projects on an inter-faculty basis;
- (v) To consider matters of general academic interest either at its own initiative or referred to by a Faculty, or the Board of Management, and to take appropriate action thereon; and
- (vi) To frame such regulation and rules consistent with these Statutes and Ordinances regarding the academic functioning of the University, discipline, residence, admissions, award of fellowships and studentships, fee concessions, and attendance.
- (vii) to make, amend and cancel Regulations laying down programmes of study and curricula, subject to the recommendations of the concerned Board of Studies;
- (viii) To determine the area of excellence of the University and identify the thrust areas for research.
- (ix) To examine, rationalize and coordinate the proposals of development received from various Faculties and Departments to be submitted to the Board of Management for their consideration and approval.
- (x) To suggest to the Faculties, the Departments of Studies and other departments the areas of their development during a specified period.
- (xi) To make suitable recommendations to the Board of Management of the University after examining each proposal for the introduction of a new programme from the point of view of its desirability and viability and the broad objective of the University as set forth in the Statutes.
- (xii) To monitor the implementation of the approved academic plan of the University.
- (xiii) To submit the plan proposals to the Board of Management, for such disciplines and programmes of study, for which no nucleus exists in the University.
- (xiv) To propose to the faculty measures regarding the restructuring of academic programmes and introduction of inter-disciplinary interaction amongst the Faculties/ Departments of studies.
- (xv) The maintenance of academic standards within the University, and the planning, coordination, development overview, validation and review of the curriculum and all academic work of the University and advising the Board of Management on the resource implications of such planning.
- (xvi) The fostering and maintenance of strong interface with industry, commerce, the professions, universities, other educational establishments and research organizations.

- (xvii) To submit recommendations to the Board of Management for the establishment of advisory committees if deemed necessary.
- (xviii) The development of teaching methods and programmes.
- (xix) The nomination of academic representatives to Internal and external bodies.
- (xx) To receive reports of all approvals and reviews of academic collaborations in order to identify areas that need to be addressed at Institutional/ Faculty level;
- (xxi) To consider, and make recommendations with regard to, the University's Academic Collaborative Strategy.
- (xxii) To report regularly to Board of Management on matters of policy and implementation with regard to learning and quality activities.
- (xxiii) To develop and promulgate policy and good practice in relation to teaching and learning within the University
- (xxiv) To ensure the fitness and effectiveness of University structures and mechanisms responsible for the establishment, maintenance and enhancement of academic standards;
- (xxv) to report to the Board of Management on any matter referred to it by the Board of Management through Chancellor;
- (xxvi) to make recommendation to the Board of Management for the establishment/ expansion of and/ or alteration to various Faculties/ Departments/ Institutes of higher learning, specialized Laboratories, Libraries and Museums, howsoever designated as per the relevant law;
- (xxvii) to recommend to the Board of Management the procedure for conferment of Honorary Degrees, and to consider proposals for conferment of such degrees;
- (xxviii) to recommend to the Chancellor, through the Vice Chancellor, the list of examiners for each programme of study, and where appropriate, a list of external examiners;
- (xxix) to consider and take decisions on the recommendations of the Board of Research Studies;
- (xxx) to submit an annual report of its activities to the Chancellor; and
- (xxxi) to propose to the Board of Management, Ordinances concerning admission to the University or to its examinations, programmes of study and curricula, schemes of examination and attendance requirements.
- (xxxii) Provided that proposals regarding programmes of study and curricula and schemes of examination as per the permission granted under Section 4 of the Act, shall be made after consulting, if necessary, a Department, Board of

Studies/Faculty concerned;

- (xxxiii) to make proposals regarding the maintenance of standards of teaching and examination;
- (xxxiv) to advise the Board of Management regarding teaching posts in a particular subject/ specialization;
- (xxxv) to advise the Board regarding the institution of the Board of Studies and their strength after consulting the recommendations of the Faculty concerned;
- (xxxvi) to advise the Board of Management regarding equivalence of examinations and lateral entry recognition of examinations of other bodies as per the regulations/guidelines of regulatory bodies;
- (xxxvii) to advise the Board of Management regarding University Library and the appointment of a University Library Committee;
- (xxxviii) to advise the Board of Management regarding the conditions of award and tenure of University Scholarships and other benefits;
- (xxxix) to refer matters to Faculties and the Boards of Studies;
- (xl) to promote research;
- (xli) to advise the Board of Management regarding all academic matters;
- (xlii) to report on any matter referred to or delegated to it by the Board of Management;
- (xlili) to issue directions regarding methods of instructions, coordination of teaching, evaluation of research and maintenance and improvement of academic standards;
- (xliv) to promote coordination between various Faculties, Departments, and collaboration between the University and other institutions of higher learning and constitute such committees as may be deemed necessary for the purpose;
- (xlv) to move proposals to the Board of Management for approval regarding creation, abolition, sub-division etc. of Faculties, Departments, Boards of Studies and the like, of the University;
- (xlvi) to consider and recommend to the Board of Management proposals submitted by any Board of Studies, Faculty or Research Board in respect of programmes of study and research programmes as per prevailing UGC Regulations wherever applicable;
- (xlvii) to recommend to the Board of Management the appointment of visiting Professors, Emeritus Professors, consultants and scholars as per UGC norms;

- (xlviii) to recommend for approval to the Board any rules and regulations for the award of the degree of M.Phil. and Doctor of Philosophy as per UGC Regulations;
- (xlix) to consider proposals for admitting thesis for the award of degree of M. Phil and Doctor of Philosophy in relevant Faculty of the University which has qualified teachers, infrastructure facilities and post-graduation programmes as per UGC Regulations;
- (l) to make recommendation to the Board of Management with regard to –
- (a) the Degrees, Diplomas and Certificates to be awarded by the University and the conditions for their award;
- (b) the creation or abolition of posts required for teaching in the University;
- (c) the classification of the posts referred to in sub-clause (b) above and the duties attached thereto as per UGC norms and or statutory regulatory bodies;
- (d) fixation of remuneration payable to the examiners;
- (li) to constitute Equivalence Committee of expert members to recognize Degrees, Diplomas or Certificates of other Universities or Institutions and to determine their corresponding value in relation to the Diplomas and Degrees of the University in accordance with the provisions of Association of Indian Universities, University Grants Commission and any other relevant national body or authority and policies of the Government; provided that all such decisions regarding equivalence shall be given wide publicity through University notifications and publication on website.
- (lii) to recommend institution of stipends, scholarships, medals and prizes and to fix, subject to any conditions accepted by the Board of Management, the time mode and conditions of award of fellowships, scholarships, medals and other prizes;
- (liii) to recommend to the Board of Management an academic calendar including examination schedule for all the programmes covered under semester/ annual scheme;
- (liv) to suggest such forms, formats of documents and registers as are, from time to time, prescribed by the Act, Statutes, Ordinances, Rules or Regulations; and
- (lv) the Academic Council shall not consider, deliberate, recommend and decide any issue or matter which falls within the purview of Board of Management or any other authority of the University;
- (lvi) to perform, in relation to academic matters, all such duties and to do all such acts as may be necessary and conducive for the proper carrying out of the provisions of the Act, the Statutes, the Ordinances or the Rules.

Statutes No. 16**Board of Studies: Constitution & Powers****BOARD OF STUDIES****16.1 Board of Studies, Composition and Term of Office.-**

- 16.1.1 There shall be a Board of Studies for each subject/discipline or group of subjects/ disciplines.
- 16.1.2 The Board of Studies shall be constituted by the Faculty concerned for a period of three years.
- 16.1.3 The number of the Boards of Studies in each Faculty as also the members of each Board of Studies shall be determined by the Board of Management on the recommendations of the Academic Council and the Faculty concerned.
- 16.1.4 The members of a Board of Studies shall not exceed five, out of which three of them shall be internal members and out of these three one shall be Head of the Department and the remaining members shall be teachers of the Post-Graduate departments.
- 16.1.5 There shall be at least one and not more than two external members on each Board of Studies.
- 16.1.6 Board of Studies shall elect a Convener from amongst its members.
- 16.1.7 The Convener shall convene meeting of the Board of Studies. The quorum of the meeting shall be one half of the total members.
- 16.1.8 The Dean shall have right to be present and speak at the meetings of the Boards of Studies relating to his faculty but not to vote thereat unless he is a member thereof.
- 16.1.9 Explanation:- 'Internal member' means a member who is a teacher in the University and 'external member' means one who is a subject expert and not connected with the University in any manner.
- 16.1.10 The Meeting of a Board of Studies shall be under the direction and control of the Chairperson of the Board of Studies.

16.2 Each Board of Studies shall perform the following functions, namely.-

- 16.2.1 to recommend programmes of study, curricula and scheme of examinations in its respective subject(s) and shall advise on all matters relating thereto referred to it by the Board of Management or the Academic Council or the Faculty concerned;
- 16.2.2 to bring to the notice of the Academic Council matters connected with

examination in its subjects and may also address the Faculty concerned on any matter connected with the improvement of its programmes;

- 16.2.3 to hold a joint meeting of two or more Boards of Studies, with the consent of the Vice Chancellor, or on the advice of the Academic Council or the Board of Management, and act in concurrence and render a joint report upon any matter which lies within the province of such Boards of Studies. In such cases the joint meeting shall elect its own Chairperson from amongst the Conveners of various Boards of Studies;
- 16.2.4 to prepare panels of examiners in their respective subjects.
- 16.2.5 Provided that no person shall be qualified for appointment as an examiner in final semester/ annual examination in a subject unless he has taught the subject at least three years upto the standard of examination.
- Provided that each Board of Studies shall prepare a panel consisting of:-
- (a) all qualified internal examiners.
- (b) as many external examiners as may be needed for conducting examinations of the University for a period of five years in each subject for each examination.
- Provided that in every final semester/annual examination at least 50% examiners shall be from higher education institutions not connected with the University and which are not managed by the Sponsoring Body of the University;
- 16.2.6 to advise the University Authorities on examination reforms;
- 16.2.7 to prepare panel of proposed examiners for the University examinations and recommend the same to the Vice Chancellor; and
- 16.2.8 to advise the University Authorities on any matter referred to it.
- 16.2.9 To Persons (howsoever designated) appointed to conduct or assist in teaching or research in the department;
- 16.2.10 To promote interdisciplinary teaching and research between the various Departments within the Faculty and in coordination with other Faculties;
- 16.2.11 to consider the programmes of study and research of the various Departments of the Faculty;
- 16.2.12 to develop, periodically review, and recommend to the Academic Council programmes of study and research, and syllabi for different examinations, in consultation with various Departments of the Faculty;
- 16.2.13 to consider and recommend to the Board of Research Studies of the University,

proposals for registration of research Scholars for the M.Phil/ Ph.D. programmes of the Faculty;

- 16.2.14 to consider reports and proposals from various Departments of the Faculty, including those on creation, abolition or reallocation of academic posts and forward them to the Academic Council with its own recommendations;
- 16.2.15 to develop and recommend to the Academic Council, schemes and methods for improvement of standards of teaching and research; and
- 16.2.16 To consider/take action on any matter referred to the Board of Management by the Academic Council or by the Board of Research Studies.

Statutes No. 17**Faculties of the University: Constitution, Powers & Functions****THE FACULTIES****17.1 Faculties of the University.-**

Subject to the provisions of the Act, the University shall have the Faculties.

17.2 Faculties - Composition and term of office.-

17.2.1 Each Faculty shall consist of following, namely: -

- (i) the Dean of the Faculty;
- (ii) Professors & Associate Professors in the subjects assigned to the Faculty;
- (iii) all Heads of the Departments within the Faculty;
- (iv) two members co-opted by the Faculty concerned from among the teachers of the Faculty;
- (v) three persons not being teachers in the University to be co-opted by the Faculty; and
- (vi) The Conveners of Board of Studies in the Faculty, who are not otherwise included under the foregoing clauses.

17.2.2 Member of a Faculty other than ex-officio member shall hold office for a period of three years.

17.3 Meetings of the Faculties.-

17.2.1 Meeting of a faculty shall be held whenever convened by the Dean when advised by the Vice Chancellor.

17.2.2 50% of the members shall constitute the quorum.

17.2.3 Notice of meeting of a Faculty shall be sent to each member by the Registrar on the directions of the Vice Chancellor on the advice of the Dean of Faculty stating the date, time and place of the meeting and also sharing the agenda of the meeting. The period of notice shall ordinarily be five days unless the Dean of the Faculty, for reasons of urgency, requires a notice of less than five days.

17.2.4 The Vice Chancellor may convene joint meetings of two or more Faculties for the purpose of considering any matter common to them and shall preside over such meeting. In the absence of the Vice Chancellor, any Dean nominated by him, shall preside.

17.4 Functions of the Faculties.-

Each Faculty shall perform the following functions, namely: -

- (i) to recommend to the Academic Council programmes of study, curricula and scheme(s) of examination, prepared by the Board of Studies in accordance with the provisions of regulatory bodies;
- (ii) to report to the Board of Management through the Academic Council, the constitution, composition or abolition of any Board of Studies;
- (iii) to recommend to the Academic Council the establishment, sub-division and abolition etc. of the Departments within the Faculties;
- (iv) to consider any matter referred to it by the Board of Management or the Academic Council;
- (v) to consider any report or recommendation referred to the Faculty by the Board of Studies before making recommendations to the Academic Council;
- (vi) to make suggestions or recommendations to the Board of Management through Academic Council regarding organization of teaching or research or examination in the subjects concerned with the Faculty;
- (vii) to recommend to the Academic Council conditions for the award of Degrees, Diplomas and other academic distinctions;
- (viii) to refer any matter to the Board of Studies within the Faculty; and
- (ix) To co-ordinate teaching and research activities of Departments assigned to the Faculty, and to promote and provide for inter-disciplinary teaching and research and to arrange for examinations and periodical tests in subjects falling within the purview of the Faculty;
- (x) To appoint Committees or to undertake research projects common to more than one Department;
- (xi) To approve programmes of study proposed by the Departments;
- (xii) To forward recommendations for Advance Studies and Research to the Boards of Studies or Committee;
- (xiii) To propose the draft of Ordinances for the examination for programmes conducted by the Faculty;
- (xiv) To recommend proposals for the creation and abolition of teaching posts; and
- (xv) To perform such other function as required to be performed under the Act, Statutes, Ordinances, Rules or Regulations of the University and as may be prescribed by the Board of Management and the Academic Council.

Statutes No. 18**The Dean of Students Welfare: Terms and Conditions of Service, Powers and Duties****DEAN STUDENTS WELFARE**

- 18.1 There shall be a Dean, Students Welfare in the University.
- 18.2 The Dean, Students Welfare shall be appointed by the Board of Management on the recommendation of a Selection Committee.
- 18.3 The Dean, Students Welfare shall hold such qualifications and experience as are prescribed by the Statutes of the University.
- 18.4 The powers functions and duties of Dean, Students Welfare shall be as prescribed by the Statutes or as may be delegated and assigned by the Board of Management. The Dean, Students Welfare shall also perform such duties and functions as may be required of him/her by the Chancellor, Vice Chancellor and Registrar of the University.
- 18.5 Organizing and managing all matters related to students' welfare, conduct and discipline.
- 18.6 Coordinating industrial training programmes and placement of all the registered students of the University.
- 18.7 Coordinating NCC/ Physical training/NSS/Yoga programmes
- 18.8 Liaison with parents/ guardians of students with respect to their performance and conduct on a regular basis.
- 18.9 Coordinating with wardens/ assistant wardens of hostels for their smooth functioning.
- 18.10 Coordinating with student societies/ clubs regarding the extra-curricular activities of the students.
- 18.11 Coordinating with the counsellors for SC/ ST students to sort out their problems, if any.
- 18.12 Coordinating with Anti Ragging Squad, Anti Ragging Committee to ensure ragging free campus.
- 18.13 Coordinating with law and order authorities with respect to students discipline
- 18.14 To ensure availability of amenities like Reading Room, Recreation & Canteen facilities etc. in the University including hostels in coordination with concerned officials.

Statutes No. 19**Other Officers****OTHER OFFICERS**

In exercise of the power conferred under section 20 of the Act, the following are declared as 'other officers' of the University, namely.

19.1 HEAD OF DEPARTMENT

19.1.1 There shall be a Head of the Department for each Department. He shall be in charge of all academic and administrative activities of the Department.

19.1.2 Head of the Department shall be appointed by the Vice Chancellor from amongst the senior teachers of the Department for a period of three years

19.2 UNIVERSITY LIBRARIAN

19.2.1 There shall be a Librarian for the Library of the University.

19.2.2 The University Librarian shall be appointed by the Board of Management as per norms and qualifications prescribed in prevailing UGC Regulations on the recommendation of the Selection Committee as provided in the UGC Regulations.

19.2.3 He shall be in charge and custodian of the books in the University Library.

19.3 DIRECTOR, PHYSICAL EDUCATION

19.3.1 There shall be a Director of Physical Education in the University;

19.3.2 The Director of Physical Education shall be appointed by the Board of Management on the recommendation of the Selection Committee. The qualification and selection committee for Director, Physical Education shall be as provided in the UGC Regulations.

19.3.3 He shall be in charge of all the sports activities in the University.

19.4 DEPUTY REGISTRAR/ ASSISTANT REGISTRAR

19.4.1 There shall be one or more Dy. Registrar and Assistant Registrar of the University.

19.4.2 The Dy. Registrar/ Assistant Registrar shall be appointed by the Board of Management on the recommendation of a Selection Committee as envisaged under Statute 13 for the post of Registrar.

19.4.3 The Dy. Registrar/ Assistant Registrar shall hold such qualifications and experience as are prescribed by the UGC Regulations.

Provided that minimum qualifications shall not be insisted upon for candidates

who have served as Deputy Registrar or Assistant Registrar in other Universities for at least 2 years and who have not completed age of 70 years.

19.4.4 The powers, functions and duties of Dy. Registrar/ Assistant Registrar shall be as prescribed by the UGC or as may be delegated and assigned by the Board of Management. The Deputy Registrar/ Assistant Registrar shall also perform such duties and functions as may be required of them by the Registrar and the Vice Chancellor of the University.

19.5 DIRECTOR, TRAINING AND PLACEMENT

19.5.1 There shall be a Director, Training and Placement of the University.

19.5.2 The Director, Training and Placement shall be appointed by the Board of Management on the recommendation of a Selection Committee.

19.5.3 The Director, Training and Placement shall hold such qualifications and experience as are prescribed by the Statutes or the Board of Management of the University.

19.5.4 The powers functions and duties of Director, Training and Placement shall be as prescribed by the Ordinances or as may be delegated and assigned by the Board of Management. The Director, Training and Placement shall also perform such duties and functions as may be required of him/ her by the Registrar and the Vice Chancellor of the University.

19.6 DIRECTOR ADMISSION

19.6.1 There shall be a Director, Admission of the University.

19.6.2 The Director, Admission shall be appointed by the Board of Management on the recommendation of a Selection Committee.

19.6.3 The Director, Admission shall hold such qualifications and experience as are prescribed by the Statutes or the Board of Management of the University.

19.6.4 The powers functions and duties of Director, Admission shall be as prescribed by the Statutes or as may be delegated and assigned by the Board of Management. The Director, Admission shall also perform such duties and functions as may be required of him/her by the Chancellor, Vice Chancellor and Registrar of the University.

19.7 DIRECTOR VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

19.7.1 There shall be a Director, Vocational Education and Skill Development of the University.

19.7.2 The Director, Vocational Education and Skill Development shall be appointed by the Board of Management on the recommendation of a Selection Committee.

19.7.3 The Director, Vocational Education and Skill Development shall hold such qualifications and experience as are prescribed by the Statutes/ Board of Management of the University.

19.7.4 The powers functions and duties of Director, Vocational Education and Skill Development shall be as prescribed by the Ordinances or as may be delegated and assigned by the Board of Management. The Director, Vocational Education and Skill Development shall also perform such duties and functions as may be required of him/her by the Chancellor, Vice Chancellor and Registrar of the University.

19.8 DIRECTOR ESTATE MANAGEMENT

19.8.1 There shall be a Director, Estate Management of the University.

19.8.2 The Director, Estate Management shall be appointed by the Board of Management on the recommendation of a Selection Committee.

19.8.3 The Director, Estate Management shall hold such qualifications and experience as are prescribed by the Statutes/ Board of Management of the University.

19.8.4 The powers functions and duties of Director, Estate Management shall be as prescribed by the Ordinances or as may be delegated and assigned by the Board of Management. The Director, Estate Management shall also perform such duties and functions as may be required of him/her by the Chancellor, Vice Chancellor and Registrar of the University.

19.9 DIRECTOR SECURITY

19.9.1 There shall be a Director, Security of the University.

19.9.2 The Director, Security shall be appointed by the Board of Management on the recommendation of a Selection Committee.

19.9.3 The Director, Security shall hold such qualifications and experience as are prescribed by the Statutes/ Board of Management of the University.

19.9.4 The powers functions and duties of Director, Security shall be as prescribed by the Ordinances or as may be delegated and assigned by the Board of Management. The Director, Security shall also perform such duties and functions as may be required of him/ her by the Chancellor, Vice Chancellor and Registrar of the University.

19.10 DIRECTOR ADMINISTRATION

19.10.1 There shall be a Director Administration of the University.

19.10.2 The Director Administration shall be appointed by the Board of Management on the recommendation of a Selection Committee.

19.10.3 The Director Administration shall hold such qualifications and experience as are prescribed by the Statutes/ Board of Management of the University.

19.10.4 The powers functions and duties of Director Administration shall be as prescribed by the Ordinances or as may be delegated and assigned by the Board of Management. The Director Administration shall also perform such duties and functions as may be required from time to time.

19.10.5 The Director Administration will be looking after, inter alia the following functions:

- i. Will be responsible for discipline and compliance of code of conduct by all Academic & Non Academic staff members.
- ii. Will be the Chairperson of the University Discipline Committee for the Academic & Non Academic staff member of the University.
- iii. Will also be the Chairperson of the Grievance Redressal Cell for all stake holders other than students.
- iv. Repair and maintenance of the entire infrastructure of the University, e.g. buildings, classrooms, laboratories, hostels, sports facilities and all other facilities.
- v. Transport
- vi. Stores & Purchase

Statutes No. 20

Annual Report

Annual Reports and Accounts:-

20.1 The Budget estimates for the forthcoming year shall be prepared by the Chief Finance and Accounts Officer and submitted to the Board of Management through Finance Committee.

20.2 The annual report and the annual accounts and balance sheets are to be prepared by the Chief Finance & Accounts Officer and submitted to the Board through the Finance Committee.

20.3 There shall be an annual detailed audit by a registered Chartered Accountant.

Statutes No. 21**Conferment of Degree, Honorary Degree and Convocation****DEGREES AND CONVOCATION**

21.1 Grant of Degrees.-The University shall have the power to undertake study and research and award Degrees, Diplomas, Certificates and other academic destinations therefor in the disciplines mentioned in Ordinance 2 of the University and in disciplines allowed by the State Government as per provision of Section 4 of the University Act.

21.2 The University may confer the following degrees, honoris causa, namely.-

- (i) D. Litt. (Doctor of Literature)
- (ii) D. Sc. (Doctor of Science)
- (iii) LL.D. (Doctor of Laws)
- (iv) Ph D
- (v) Postgraduate Degree
- (vi) Undergraduate Degree
- (vii) Diploma (PG/UG)
- (viii) Certificates

21.3 Conferment of Honorary Degrees.- There shall be a standing committee for the conferment of honorary degree (Honoris Causa) consisting of the following namely:-

- (i) Vice Chancellor;
- (ii) The Dean of the Faculty concerned.

Honoris Causa will be conferred on a person for some outstanding national or international achievement in his/ her field or for some extraordinary contribution to a noble cause.

21.4 No honorary degree, diploma or other academic distinction shall be conferred on any person unless the proposal for the conferment thereof has been:-

- (i) Originally made by the said committee;
- (ii) Passed by the Academic Council;
- (iii) Approved of by the Board of Management; and
- (iv) Confirmed by the Chancellor.

21.5 Withdrawal of Degrees/ Diplomas.-The Board of Management may, by a special

resolution passed by majority of not less than two-third of the members present and voting, withdraw any degree, diploma, certificate or any academic distinction conferred upon any person by the University, for good and sufficient reason:

Provided that before taking action contemplated in this Statute, it shall be incumbent upon the Board of Management to notify the person concerned of the action contemplated and to give him/her an opportunity to tender either in person or by a written statement within 15 clear days from date of issue of such notice, such defence as he/ she may wish to put up. The Board of Management after taking into consideration the defence so set up, shall take decision to withdraw or not to withdraw the degree/ diploma/ certificate or any other academic distinction etc.

21.6 University Convocation.-

- 21.6.1 The University Convocation for the purpose of the conferring the degree of LL.D., D.Litt., D.Sc., Ph.D. and all other degree or academic distinctions of the University and for awarding Gold Medals/Prizes shall, as far as possible, be held in the University as per UGC Regulations.
- 21.6.2 Convocation for the purpose of conferring Degrees shall be held on such date and place as may be decided by the Chancellor.
- 21.6.3 Provided that in case the Convocation is not held in a particular year, the Vice Chancellor shall be competent to authorize admission of successful candidates in that year on the basis of their respective degrees in-absentia and authorize the Registrar to issue the degree certificates on payment of the prescribed fee.
- 21.6.4 Special Convocation for conferring degrees may be held on such date as may be fixed by the Chancellor, on the recommendation of the Vice Chancellor.
- 21.6.5 At the Annual Convocation the Vice Chancellor shall present a report of the year's work in the University.
- 21.6.6 The Visitor shall preside over at the Convocations of the University held for conferring Degrees. In his absence, the Chancellor will preside over the Convocation.
- 21.6.7 Supplication of all degrees/ diplomas shall be done at a meeting of the Board of Management before the University Convocation. The Degrees/ Diplomas shall bear the date on which the Board passes the grace.
- 21.6.8 The procedure to be observed at the Convocation shall be as prescribed by the Ordinances of the University.

Statutes No. 22**The Academic, Planning & Development Committee****22.1 OTHER AUTHORITIES**

In Exercise of the power conferred under section 25 of the Act, following are declared as 'other authorities' of the University, namely.

22.1.1 Other Authorities

- (i) The Board of Management shall have powers to constitute such other authorities for such purpose as deemed fit with the approval of the Sponsoring Body;
- (ii) The other authorities as and when constituted shall be notified by the Registrar under his signature for the information of all concerned.
- (iii) The other authorities shall exercise their powers and functions subject to the provisions of the Act, the Statutes and the terms of reference.

22.2 THE BOARD OF RESEARCH**22.2.1 Composition and term of office:**

(a) The Board of Research shall consist of the following, namely :-

- | | | |
|--|---|-------------|
| (i) The Vice Chancellor | - | Chairperson |
| (ii) the Pro-Vice Chancellor; | - | Member |
| (iii) the Deans of Faculties; | - | Member |
| (iv) the Dean Research | - | Member |
| (v) Head of each University teaching Department; | - | Member |
| (vi) the Registrar | - | Registrar |

- (b) 50% of the total members of the Research Board shall form the quorum. In the absence of the Vice Chancellor, the Pro-Vice Chancellor shall preside at the meeting.
- (c) The recommendations of the Research Board shall be submitted to the Academic Council for its consideration.
- (d) The Research Board shall meet at least twice in one academic session.

22.2.2 The Research Board shall perform the following functions, namely:-

- (i) to recommend the names of qualified teachers from post graduate departments of the University who are eligible for guiding research work as per prevailing UGC Regulations;
- (ii) to suggest process of registration to Doctoral Degrees programmes through

entrance examination as specified in the prevailing UGC Regulations;

- (iii) to suggest ways to maintain quality and relevance of research and to ensure prevention of plagiarism,
- (iv) to suggest mechanism to ensure compliance of prevailing UGC Regulations regarding M.Phil and Ph.D Degrees, and
- (v) to perform such other functions, as may be assigned to it by the Board of Management or the Academic Council with regard to the maintenance of standards and promotion of research.

22.2.3 The BoR shall meet at least once in each Semester. It may lay down its own rules of procedure for its meetings, including rules for participation of special invitees without a right to vote.

22.2.4 The BoR shall regulate and oversee the formulation and conduct of all Post Graduate, Doctoral and Post-Doctoral programmes/ examinations and all other research programmes, if any, of the University, in accordance with the directions of the Academic Council.

22.2.5 The BoR shall formulate the procedure for consideration and approval of proposals for registration to M.Phil / Ph.D. and other doctoral degree programmes, and for all other matters concerning the supervision and evaluation of research work under such post-graduate programmes, and recommend them to the Academic Council.

22.2.6 The BoR may authorize the Vice Chancellor to act on recommendations made by examiners on M.Phil dissertation and Ph.D. theses, in accordance with the procedure laid down in this behalf by relevant Regulations made under these Statutes.

22.2.7 The BoR may recommend to the Academic Council criteria for formulation and execution of research proposals by teachers and/or scholars attached to the University.

22.2.8 The BoR shall submit its periodic reports to the Academic Council.

22.2.9 The BoR may make recommendations to the Academic Council on all matters within the scope of its functions.

22.3 THE PUBLICATION BOARD

22.3.1 Composition and term of office;-

- (a) The Publication Board shall consist of the following, namely:-
 - (i) the Vice Chancellor - Chairperson
 - (ii) the Pro -Vice Chancellor

(iii) the Deans of the Faculties;

(iv) the University Librarian;

(v) Coordinator of University website.

(b) The Publication Board shall meet at least once in a year or whenever convened by the Vice Chancellor.

(c) 50% members shall form a quorum for the meeting of the Publication Board.

(d) The Vice Chancellor shall be the Chairperson of the Publication Board and in his absence the Pro-Vice Chancellor shall preside.

22.3.2 The Publication Board shall undertake, with the sanction of the Board of Management, the publication of:-

(i) University Journal;

(ii) Such results of post-graduate studies and research as the Board of Management may entrust for publication;

(iii) Any other work, literary or scientific, considered suitable by the Academic Council;

(iv) Text-books, and

(v) University extension lectures or extramural lectures.

(vi) Information required as per norms of regulatory body and State Government on the website of the University.

22.4 PLANNING AND MONITORING BOARD

The Planning and Monitoring Board shall be the Principal Planning body of the University. The Board shall ensure that the infrastructure and academic support system meets the norms of the University Grants commission or the respective Councils.

22.4.1 The Planning and Monitoring Board shall consist of the following:

(i) The Vice Chancellor - Chairperson;

(ii) The Pro-Vice Chancellor - Member

(iii) Two Deans of Faculties - Member

(iv) Five eminent educationists having special knowledge of University planning to be appointed by the Board of Management on the recommendation of the Chancellor. - Members

(v) The Finance Officer; - Member, and

(vi) The Registrar - Secretary

22.4.2 The term of the members of the Planning Board, excluding ex-officio members, shall be three years and they shall be eligible for re-appointment.

22.4.3 The quorum for the meeting of the Planning Board shall be 50% of the total members.

22.4.4 The Planning Board shall meet at least twice a year.

22.4.5 Powers and Function:

The Planning and Monitoring Board shall:

- (i) be responsible for overall perspective planning and development of the University in consonance with its objective.
- (ii) determine the area of excellence of the University and identify the thrust areas for research.
- (iii) examine, rationalize and coordinate the proposals of development received from various Faculties and Departments to be submitted to the Board of Management and the Academic Council for their consideration and approval.
- (iv) suggest to the Faculties, the Departments of Studies and other departments the areas of their development during a specified period.
- (v) shall monitor the implementation of the approved plan of the University.
- (vi) Submit to the Academic Council and the Board of Management plan proposals for such disciplines and programmes of study for which no nucleus exists in the University.
- (vii) propose to the Academic Council and the Faculty measures regarding the restructuring of programmes and introduction of inter-disciplinary interaction amongst the Departments of studies.
- (viii) perform such other functions and exercise such other powers as may be assigned or delegated to it by the Board of Management from time to time.

22.4.6 In case of difference of opinion between the Planning & Monitoring Board and the Academic Council with regard to the academic planning, the matter shall be referred to the Board of Management whose decision thereon shall be final and binding.

22.4.7 The Planning & Monitoring Board under its over-all supervision shall establish a Planning Cell to achieve its objectives and shall appoint as many Committees as it deems necessary for the purpose

22.4.8 Provided that two third members of these Committees shall be University teachers.

22.5 DIRECTORATE OF ONLINE EDUCATION, E-LEARNING & BLENDED LEARNING

22.5.1 The Directorate of Online Education, E-learning & Blended Learning shall be constituted by the Chancellor.

22.5.2 Provided that the Directorate of Online Education, E-learning & Blended Learning shall be reconstituted once every three year.

22.5.3 Provided further that, the Chancellor may, under extenuating circumstances, if he/ she deems fit, reconstitute the Directorate of Online Education, E-learning & Blended Learning before the expiry of its term.

22.5.4 The Directorate of Online Education, E-learning & Blended Learning shall consist of the following members, namely

(i) Director

(ii) Registrar of the University

(iii) Two experts of Online Education, E-learning & Blended Learning, not below the rank of Professor, nominated by the Chancellor

(iv) Deputy Registrar shall be the nominee of the Registrar

22.5.5 The meeting of the Directorate of Online Education, E-learning & Blended Learning as convened by the Registrar on such date, time and place as may be decided by the Director of the Directorate of Online Education, E-learning & Blended Learning. The Directorate of Online Education, E-learning & Blended Learning shall ordinarily meet at least once a year. Three members of the Directorate of Online Education, E-learning & Blended Learning shall form the quorum for the meeting.

22.5.6 The recommendations of all the Directorate of Online Education, E-learning & Blended Learning shall be placed for approval before the Board of Management of the University.

22.5.7 The Director of the Directorate of Online Education, E-learning & Blended Learning shall be appointed by Chancellor of the University for the period of three years, who will also be member of the Academic Council.

22.5.8 The Deputy Registrar of the University shall be ex-officio Secretary of the Directorate of Online Education, E-learning & Blended Learning.

22.5.9 The Chancellor may remove the Director by order in writing on grounds of omission or refusal to carry out the provisions of the Act, Statutes, Regulations or

in case the Director abuses powers vested in him/her or misbehaves or mismanages or his/her conduct involves moral turpitude or if it otherwise appears to the Chancellor that the continuance of the Director in the office is detrimental to the interest of the Directorate of Online Education, E-learning & Blended Learning of the University.

22.5.10 The Chancellor may suspend the Director of Directorate of Online Education, E-learning & Blended Learning during enquiry depending upon the seriousness of the charges as deemed fit.

22.5.11 Subject to the provisions of the Act, the Statutes and the Ordinances, the Directorate of Online Education, E-learning & Blended Learning, in addition to all other powers vested under the Act, shall have following powers and functions:

- i. To organize and offer Online Education, E-learning & Blended Learning to the students.
- ii. To appoint members of teaching and administrative staff on the recommendations of the Selection Committee constituted for the purpose and all such appointees shall be the employees of the University and shall be governed by the Act, Statute, Ordinances, Rules and Regulations;
- iii. To develop the curriculum for all the subjects of Online Education & E-learning and Blended Learning programmes of the University;
- iv. To develop learning and training support material for the guidance of the teachers and students, to prescribe or publish text books for Online Education, E-learning & Blended Learning educational programmes of the University.
- v. To define appropriate approaches of Online Education, E-learning & Blended Learning activities to provide stress free, student centric and holistic education to all students without compromising on quality.
- vi. To analyse and monitor the quality of Online Education, E-learning & Blended Learning programmes by collecting the feedback from different stakeholders.
- vii. To prescribe the general conditions governing admission of regular and external students to the final examinations and to specify the conditions regarding attendance and character, on the fulfillment of which a student shall be eligible to be admitted to and to appear in any University examinations.
- viii. To demand and receive such fee as may be prescribed, from students registered with University.
- ix. To develop norms for implementation of various Online Education & E-learning and Blended Learning Education activities including quality issues;

- x. to control and coordinate the implementation of Online Education, E-learning & Blended Learning Education programmes of the University;
- xi. To recommend the rule for purpose of carrying into effect the provisions of this Statute.
- xii. To make guidelines relating to Online Education, E-learning & Blended Learning Education Programmes.
- xiii. To organize various capacity building and empowerment programmes to update the professional competency of teachers.
- xiv. To recommend paper setters, translators, examiners, moderators, supervisors and other necessary personnel for conducting the Online Education, E-learning & Blended Learning programmes examinations, for evaluation of students' performance and for compiling and declaring result in accordance with such instructions as the Academic Council may issue from time to time.
- xv. The Directorate of Online Education, E-learning & Blended Learning shall organize and promote Online Education, E-learning & Blended Learning Education in the University. The decisions of the Directorate of Online Education, E-learning & Blended Learning will be consistent with the overall academic programme of action decided by the Academic Council. In case, the decisions of the Directorate of Online Education, E-learning & Blended Learning are not consistent with such overall academic programme of action, the Academic Council shall be competent to review and modify such decisions.
- xvi. The Directorate of Online Education, E-learning & Blended Learning shall have all powers necessary to promote Online Education, E-learning & Blended Learning Education in India and Abroad.
- xvii. The Directorate of Online Education, E-learning & Blended Learning shall consult the Board of Management on any such matters, which may have direct impact on administration, and management of the University before deciding upon it. Further, the Registrar shall facilitate the process of consultation with the Board of Management for the purpose of this clause.
- xviii. The Directorate shall have powers to frame Rules and Guidelines for the purpose of Directorate of Online Education, E-learning & Blended Learning Education.
- xix. The Directorate will make guidelines relating to Online Education & E-learning and Blended Learning and procedure to be followed by the students.
- xx. The Directorate will develop norms for implementation of various Online Education, E-learning & Blended Learning programmes including quality issues and will take all such steps as it may deem fit and proper in respect of

maintenance of the standards thereof;

- xxi. The Directorate will control and coordinate implementation of Online Education, E-learning & Blended Learning programmes of the University;
- xxii. The Directorate will prescribe standard requirements in respect of staff, buildings, furniture, equipment, stationery and other thing required for Online Education, E-learning & Blended Learning Education Centres.
- xxiii. The Directorate will exercise such other powers and perform such other functions as may be assigned by the Board of Management. The Directorate will do all such acts and things as may be necessary to carry out the objectives of the University.
- xxiv. The contact our requirement including practical and credit requirement will be the same as in the regular mode of teaching.

22.6 Directorate of Vocational Education and Skill Development.

22.6.1 The Directorate Vocational Education & Skill Development (DVESD) shall consist of following:-

- (i) Vice Chancellor – Chairperson,
- (ii) Three nominees of Chancellor - Member,
- (iii) One Dean of Faculty nominated by Vice Chancellor – Member,
- (iv) Registrar – Secretary

22.6.2 The Directorate of Vocational Education & Skill Development shall be constituted by the Chancellor in accordance with the provisions of the Act.

Provided that the Directorate of Vocational Education & Skill Development shall be reconstituted once every three year.

Provided further that, the Chancellor may, under extenuating circumstances, if he/ she deems fit, reconstitute the Directorate of Vocational Education & Skill Development before the expiry of its term.

22.6.3 The Directorate of Vocational Education & Skill Development shall ordinarily meet at least twice a year and on such occasions as may be directed by the Chancellor.

22.6.4 The Directorate of Vocational Education & Skill Development shall have following powers and functions:

- (i) To provide for collaboration with Industry and Skill & Vocational Training provider.

- (ii) To recognize and approve Industry and Skill & Vocational Training providers for conducting any Skill Development and/ or Vocational programme/ course.
- (iii) The decisions of the Directorate of Vocational Education & Skill Development shall be placed before the Board of Management for ratification. If upon review the Board of Management finds that decisions of the Directorate of Vocational Education & Skill Development may have adverse impact on administration and management of the University, the Board of Management may require the Directorate of Vocational Education & Skill Development to reconsider such decision.
- (iv) The Directorate of Vocational Education & Skill Development shall have all powers necessary to promote its Skill and Vocational Education programmes in India and Abroad.
- (v) The Directorate of Vocational Education & Skill Development shall consult with the Academic Council on any such matters, which will have a direct impact on academics before deciding upon it. Further, the Registrar shall facilitate the process of consultation with the Academic Council for the purpose of this clause.
- (vi) To recommend the rule for purpose of carrying into effect the provisions of this Statute.
- (vii) To make guidelines and procedure relating to Skill Development and Vocational Education, to be followed by the students and Industry and Skill & Vocational Training provider associated/collaborated and recognized by the University.
- (viii) To develop norms for implementation of various skill development and vocational education activities including quality issues; to control and coordinate the implementation of skill development and vocational education programmes of the University;
- (ix) To prescribe standard requirements in respect of staff, buildings, furniture, equipment, stationery and other things required for Skill Development and Vocational Education.
- (x) To exercise such other powers and perform such other duties as may be assigned by the Board of Management.
- (xi) To do all such acts and things as may be necessary to fulfill the objectives of the University.

Statutes No. 23**Admission Policy including Reservation of seats****POLICY OF ADMISSIONS, NUMBER, ALTERATION AND RESERVATION OF SEATS****23.1 Policy of Admissions.-**

23.2.1 The University shall be open to all persons irrespective of gender caste, creed, religion race or class, and it shall not be lawful for the University to adopt or impose on any person, any test whatsoever of religious belief or profession in order to entitle him/her to be admitted as a student in the University or to graduate thereat or to enjoy or exercise any privilege thereof.

23.2.2 All admissions will be offered as per MP State Government norms.

23.2.3 The University shall maintain an all- India character and high standards of teaching and research and shall provide merit based admission in a fair and transparent manner. The merit of a student will be strictly determined through a common national level entrance examination conducted by the University either individually or jointly with other institutions.

23.2.4 Admission in the University shall be open to Indian citizens, Non-Resident Indians, and persons of Indian origin. However, the University shall also admit foreign students as per the Government of India and State Government guidelines.

Provided that titles, eligibility criteria and duration of Degree programmes shall be strictly as per the specifications of degrees prescribed in UGC Regulations.

Provided further that lateral entry shall be allowed only as per the provisions of regulations of regulatory bodies, as may be applicable to a programme.

Provided further that equivalence for entry level eligibility shall be decided as per Association of Indian Universities (AIU) for foreign students.

Provided further that no students passing eligibility examination from unrecognized Board or unrecognized University shall be allowed admission or grant of degree by the University.

23.2.5 For NRI/ Foreign students, admission shall be made on merit of marks obtained in the qualifying examinations as per provisions of regulatory bodies, as may be applicable to a programme.

23.2.6 Where admissions are to be given by an agency determined by State or Central Government, the University shall follow the norms and procedure prescribed for such admission.

23.2.7 The University where necessary, may also consider score/merit in Entrance Tests conducted by any other State level /National level agency appointed by the relevant government for admission to any programme.

23.2.8 Such students as are enrolled by duly constituted University in the country may be allowed to migrate to this University with the approval of Academic Council as per provisions of regulatory bodies.

23.2.9 Admissions.-

(i) The admission and enrollment in various programmes of the various Department/ Faculties of the University including reservation of seats shall be in accordance with the procedure and policy laid down in the Ordinances of the University.

(ii) Admissions to various programmes of the University shall be made strictly on the basis of merit.

(iii) Merit for admission to various programmes of the University may be determined either on the basis of marks or grade obtained in the qualifying examination and achievements in co- curricular and extra-curricular activities or on the basis of marks or grade obtained in the entrance test conducted at the State level either by an association of the Universities offering similar programmes, or any agency of the State. However, admission in professional and technical programmes shall be made through entrance test only.

(iv) The number of seats including enhancement or alteration thereof in different programmes of various Departments/ Faculties of the University shall be fixed by the Board of Management on the recommendation of the Academic Council, with the prior approval of the Chancellor for each Academic Session.

(v) The University will adhere to the criteria of reservation in admission as per the policy of the State Government.

23.2 Number of Seats in the University:- The Board of Management on the recommendation of the Academic Council, with the prior approval of the Chancellor , shall fix the number of seats in various programmes of the University at the beginning of each academic session in accordance with availability of teachers and infrastructure and as per permissions received from regulatory bodies.

23.3 Alteration of seats in different programmes.-

23.3.1 The Academic Council may propose the alteration of seats in different programmes to the Board of Management through the Vice Chancellor.

23.3.2 The Vice Chancellor shall recommend the alteration of seats to the Board of Management stating reasons for such alteration.

23.3.3 The Board of Management with the prior approval of the Chancellor, may approve the alteration as proposed by the Academic Council and recommended by the Vice Chancellor.

Provided that such alteration shall not be made for those programmes for which specific number of seats is permitted by Regulatory Bodies.

23.4 Reservation of Seats.-

23.4.1 Reservation in admission to the University for Scheduled Castes, Scheduled Tribes, Backward Classes, Special Backward Classes, Women and Physically Challenged persons shall be provided as per the policy of the State Government.

23.4.2 In respect of candidates belonging to Schedule Castes/Schedule Tribes or Other Backward Classes in all the programmes of study, the Government rules shall be applicable for determining the eligibility criteria for admission.

Statutes No. 24**Appointment of Teachers and Other Academic Staff****APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF****24.1 Institution of teaching posts.-**

24.1.1 The first teaching posts in the University shall be instituted as may be determined by the Board of Management on the recommendation of the Vice Chancellor as determined by work load of programmes offered by the University. The Board shall determine on the recommendations of the Academic Council the number of the teaching posts of Professor, Associate Professor, Assistant Professor or any other category of University teachers.

24.1.2 Appointment of Teachers.-The appointment of teachers of the University shall be made in accordance with the norms and qualification prescribed by the prevailing regulations of relevant regulatory bodies/ UGC whichever is applicable.

24.1.3 Teachers.-

(i) There shall be the following categories of teachers:

- (a) Professors;
- (b) Associate Professors;
- (c) Assistant Professors; and
- (d) Lecturer.

(ii) There shall be following categories of teachers of Physical Education:

- (a) Director of Physical Education;
- (b) Deputy Director of Physical Education; and
- (c) Assistant Director of Physical Education.

(iii) The Categories of teachers, other teaching and research staff; their designation, respective eligibility criteria/ qualification, selection processes, terms and conditions of service, and duties and functions of each category of teachers shall be in accordance with the provisions/ norms laid down by the UGC/ appropriate regulatory body.

(iv) The Board of Management may require the teachers to perform, in an honorary capacity, duties in relation to the University activities, in addition to those that they are required to perform as teachers in their respective disciplines.

- (v) Subject to clause (24.1.1) and (24.1.2), the Board of Management may establish or abolish posts of different categories of teachers from time to time, on the basis of recommendations of the Academic Council.
- (vi) Subject to clause (24.1.1) and (24.1.2), the Board of Management may likewise establish or abolish posts for different categories of research fellows/ scholars/ associates, and technical staff, and determine the eligibility criteria and selection process:

Provided that the eligibility criteria, selection process and other terms and conditions shall always take into account the norms laid down by the University Grants Commission and other regulatory bodies, as applicable.

24.1.4 Other Academic Staff

(a) Library and its staff.-

- (1) There shall be following categories of posts in the University Library:-
- (i) Librarian;
 - (ii) Deputy Librarians; and
 - (iii) Assistant Librarians.
- (2) The categories of Library staff, their designation, respective eligibility criteria/ qualification, selection processes, terms and conditions of service, duties and functions shall be as per UGC norms.
- (3) The Board of Management shall, in consultation with the Academic Council, and in accordance with the Guidelines laid down by the University Grants Commission and other Regulatory Bodies, make Ordinances or Regulations, as it may deem appropriate, for the following purpose:
- (i) to establish one or more University libraries, with adequate staff, laying down the qualifications and procedures for their recruitment, and determine their terms and conditions of service;
 - (ii) to prescribe norms for the functioning of the University libraries, ensuring their access to its students, teachers and other persons, including norms to impose penalties for violation of rules relating to late deposit, destruction, or defacement of borrowed books, and other use of the libraries and their facilities; and
 - (iii) to lay down norms related to acquisition, of books, journals, newspapers and other teaching and research materials, and their display and storage.

(b) Laboratories and their staff.- The Board of Management shall, in consultation with the Academic Council, and in accordance with any Guidelines laid down by the relevant appropriate authorities,

- (i) establish one or more University laboratories, whether attached to a Faculty or to a Department or otherwise, with adequate staff, laying down the qualifications and procedures for their recruitment, and determine their terms and conditions of service;
- (ii) prescribe norms for the functioning of the laboratories, ensuring their access to the students, teachers and researchers, including norms to impose penalties for violation of rules on the use of the laboratories and attached facilities, if any;
- (iii) lay down norms on acquisition and maintenance, of laboratory equipment, and chemical and other materials for experiments and their installation/storage; and
- (iv) prescribe appropriate safety norms for the laboratories, their equipment and materials.

24.1.5 Scales of pay of University Teachers.-The pay scales and allowances of the University teachers shall be as per UGC/ Government norms.

24.1.6 Reservation of posts.-Reservation in teaching posts shall be provided as per the policy of the State Government for private universities from time to time.

24.1.7 Duties of the University Teachers.-

Following shall be the duties of the University teachers, namely: -

- (i) to engage themselves in research and teaching Post-Graduate and Under Graduate classes;
- (ii) to guide and supervise research work, wherever permissible, of such students as are assigned to them by Research Board in accordance with prevailing UGC Regulations;
- (iii) to deliver extension lectures, if required;
- (iv) to do such examination work as is assigned by the authorities from time to time, and
- (v) to observe code of conduct for teachers as provided in the Statutes of the University, or as laid down by the Board of Management.

24.2 TERMS AND CONDITIONS OF SERVICE OF UNIVERSITY EMPLOYEES

24.2.1 Appointment of Teachers and Academic Employees.-

- (1) The teacher and other academic employees of the University will be appointed in accordance with the procedure and qualification including the terms and conditions as laid down by the UGC/ other regulatory bodies.
- (2) The Board of Management shall periodically appoint a committee consisting of the Vice Chancellor, the Pro-Vice Chancellor, the Registrar and two nominee of the Chancellor, which shall, taking into account the various requirements of the University, make recommendations regarding creation of number and categories of posts required for proper functioning of the University. The Committee shall lay down, in detail, the basic qualifications required for and the powers and functions of each such post.
- (3) All appointments to such posts may be on ad hoc, contract or regular basis.
- (4) The persons appointed on contractual basis shall be governed by the terms of the contract.
- (5) The University may also engage service providers. Such service providers or persons employed by them shall not be deemed to be employees of the University.
- (6) Mode of appointment to administrative posts.-
 - (i) The Board of Management shall constitute a Selection Committee for selection of candidates for administrative post.
 - (ii) The Selection Committee shall consist of the Registrar and not more than three experts in the fields of University administration nominated by the Chancellor from amongst the names recommended by the Board of Management.
 - (iii) The Registrar, under the instructions of the Chancellor, shall invite applications by issuing advertisement, from persons possessing requisite qualifications for the advertised posts and the Selection Committee shall conduct interviews. The Selection Committee shall recommend a panel of names in order of merit to be appointed for the relevant administrative or ministerial posts to the Board of Management.
 - (iv) The Board of Management shall, on receipt of panel of names of persons recommended by the Selection Committee, appoint such persons, as it may deem fit, to the advertised administrative post (s).
 - (v) The terms and condition of service of these officers/officials shall as far as possible be in accordance with the Guidelines laid down by the University Grants Commission and other Regulatory Bodies, as applicable.
- (7) All the teachers of the University, shall, in the absence of any agreement to

the contrary, be governed by the terms and conditions of service as specified in the Statutes, and the Regulations.

(8) Every teacher of the University shall be appointed on a written contract, the format of which shall be prescribed by the Regulations and a copy of the contract shall be deposited with the Registrar.

24.2.2 Appointment of non-teaching, non-academic and administrative employees of the University:- The non-teaching, non-academic and administrative employees of the University will be appointed in accordance with the procedure and qualification including the terms and conditions as laid down in the Regulations/ Ordinances of the University.

24.2.3 Disciplinary action against Teachers and Academic Employees, non-teaching, non-academic and administrative employees of the University:- The disciplinary authority, the disciplinary action and the procedure of such action including the punishment shall be as laid down in the Regulations/ Ordinances of the University.

24.3 CREATION AND ABOLITION OF POSTS

24.3.1 Creation of posts.-

- (i) The Board of Management, on the recommendation of the Academic Council, may create new posts in any Department/ Faculty of the University.
- (ii) The posts created by the Board of Management shall be filled by the selection process of the University.

24.3.2 Abolition of posts:- The Board, on the recommendation of the Academic Council, may abolish any existing post(s) in any Department/ Faculty of the University.

24.4 PROCEDURE OF ARBITRATION

24.4.1 (a) An employee in dispute with the University arising out of the contract of employment may make a request, in writing, to the Registrar for referring such dispute to a Tribunal of Arbitration.

(b) A student in dispute with the University arising out of any disciplinary action taken against him/her may make a request in writing to the Registrar within a period of thirty days from the date of disciplinary action, for referring such dispute to a Tribunal of Arbitration.

24.4.2 The Registrar on receipt of a request under (1) above shall, if also directed by the Vice Chancellor, initiate proceedings for constitution of a Tribunal of Arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1966 (Central Act No. 26 of 1966).

24.4.3 The Tribunal of Arbitration shall dispose of the dispute in accordance with the procedure as prescribed under Arbitration and Conciliation Act., 1966(Central Act. No. 26 of 1966).

24.4.4 A person aggrieved with the award of such a Tribunal may prefer, within thirty days from the date of such award an appeal to the Board of Management whose decision in the matter shall be final, and binding.

24.5 CREATION OF NEW DEPARTMENTS AND ABOLITION OR RESTRUCTURING OF EXISTING DEPARTMENTS

24.5.1 **Creation of new Departments:-** The Board of Management may create a new Department on the recommendation of the Academic Council subject to provision of Section 4 of the University Act and permissions received from regulatory bodies, if required. The Order of creating a new department(s) shall also provide for the programmes of study and degrees to be awarded.

24.5.2 **Abolition and restructuring of existing Departments:-** The Board may abolish or restructure any existing Department of the University on the recommendation of the Academic Council.

Statutes No. 25**Finance Committee****THE FINANCE COMMITTEE****25.1 Composition and term of office.-**

25.1.1 There shall be a Finance Committee to advise the Sponsoring Body, Governing Body and/ or Board of Management on matters relating to Finance. It shall meet at least once in a financial year.

25.1.2 The Finance Committee shall be constituted for a term of three years.

25.1.3 The Finance Committee shall consist of the following namely;-

- (i) the Vice Chancellor;
- (ii) two members nominated by the Governing Body from amongst its members;
- (iii) two members nominated by the Sponsoring Body;
- (iv) the Registrar; and
- (v) the Chief Finance and Accounts Officer-Secretary.

25.1.4 Four members shall constitute the quorum.

25.2 Subject to the provisions of the Act, Statutes and Ordinances, the Finance Committee shall be assigned the following powers and functions:

25.2.1 The Annual Accounts and the financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Governing Body for approval.

25.2.2 to examine the Annual Budget Assessment and advise the Governing Body and Board of Management thereon;

25.2.3 to review the accounts of the University and audit objections and replies thereto; and

25.2.4 to make recommendations to the Governing Body and Board of Management on all matters relating to finances of the University and any development programme of the University.

25.2.5 The Finance Committee shall fix limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University (which, in the case of productive works may include the proceeds of loans) and expenditure shall not be incurred by the University in excess of the limits so fixed.

- 25.2.6 No expenditure other than that provided for in the budget shall be incurred by the University without the approval of the Finance Committee.
- 25.2.7 The Finance Committee will be responsible for safeguarding and monitoring the University's financial stability and long-term financial health.
- 25.2.8 The Finance Committee will be responsible for management's system of financial internal controls and the controls over external reporting, the internal and external audit processes, the regulatory compliance functions, institutional ethics and conflicts of interest, and the risk management process.
- 25.2.9 To exercise such other powers and perform such other duties as may be conferred or assigned to it by the Board of Management.
- 25.2.10 To do all such acts and things as may be necessary to carry out the purpose of Act, Regulations and Statutes.

25.3 General Fund of the University.-

- 25.3.1 All contributions from the Sponsoring Body, all revenues received by the University, all loans raised, all moneys received in repayment of loans and the gifts received by the University shall form one General Fund to be entitled 'the General Fund of the University.
- 25.3.2 No moneys out of the General Fund of the University shall be appropriated except in accordance with law and for the purposes and in the manner provided in the Statutes/ Ordinances/ Rules or Regulations of the University.
- 25.3.3 The General Fund of the University shall be administered by the Board of Management.

25.4 Accounting Policy and Financial Procedure.-

- 25.4.1 The University shall maintain its accounts on mercantile basis.
- 25.4.2 The Accounting Policy and Financial procedures of the University shall be maintained in accordance with the rules and in the manner laid down in the Accounts Code of the University duly approved by the Board of Management.
- 25.4.3 Unless otherwise provided, the financial statements of the University shall be prepared under the Historic Cost Convention and in accordance with the applicable Indian Accounting Standards.
- 25.4.4 The fixed assets shall be stated at cost of acquisition and reduced by accumulated depreciation. The cost shall include expenditure during construction period and the assets brought to working condition for their intended use.
- 25.4.5 The University shall charge depreciation on fixed assets by following the written down method at the rates prescribed under the Income Tax Act, 1961, and the

rules and amendments made there under.

25.4.6 Revenue shall be booked in the accounts in the financial year for which it is received.

25.4.7 The University accounts shall be audited by auditors designated by the Board of Management every year. The audited accounts shall be tabled before the Board of Management by the Chief Finance and Accounts Officer annually. The annual budget of the University shall be introduced in the Board for its sanction by the Vice Chancellor with prior approval of the Chancellor.

Statutes No. 26**Grievance Redressal Mechanism****Grievance Redressal and Disputes Settlement Mechanisms.-**

- 26.1 The Vice Chancellor may, in consultation with the Chancellor, appoint a senior teacher as the Dean of Students Welfare to oversee the welfare of the students. The Vice Chancellor may, likewise, appoint another teacher to assist the Dean in performance of his functions. The Dean of Students Welfare shall have the overall charge of all extra-mural activities of the students. He shall be assisted by such staff as may be deemed appropriate by the Chancellor.
- 26.2 Grievance or complaints, if any, from students shall be heard by the Dean of Students Welfare and he may make appropriate recommendations to the Vice Chancellor.
- 26.3 The Board of Management shall establish grievance redressal mechanisms for dealing with grievances or complaints, if any, from teachers, senior officers, and other employees of the University. For this purpose, there shall be a Grievance Redressal Cell directly under the Vice Chancellor.
- 26.4 If any dispute is not resolved by negotiation or mediation; it shall be resolved by arbitration by an independent senior Advocate appointed by the University for the purpose. Either party to the dispute shall be entitled to give notice to the other party to refer the dispute for arbitration. The arbitrator shall comply with the principles of natural justice in performance of her/ his duties. The award of the arbitrator shall be final and binding on both the parties.
- 26.5 In respect of any in-house proceeding on grievance, complaints or disputes, no outside individual or agency shall be entitled to have access.
- 26.6 Apart from the above, a separate Grievance Redressal Cell will be constituted for all stake holders other than students. The constitution of this Cell will be as under:
- (i) Director Administration – Chairperson
 - (ii) Manager HR
 - (iii) One senior Faculty Member of the level of at least Associate Professor.
 - (iv) A nominee of the Registrar.
 - (v) One external member who is not an employee of the University to be nominated by the Vice Chancellor.

Functions:

- (1) The Cell will be maintaining a complaint register.
- (2) Any stake holder or person aggrieved by any decision or action of the

University or its officials may register a complaint regarding the same with this Cell.

- (3) On receipt of the complaint, the Cell will constitute an Inquiry Committee for investigation and submit its findings and recommendations for appropriate action to the Vice Chancellor.
- (4) In case a complaint is received against an official of the level of the Registrar or any higher official, the same will be put up to the Board of Management or the Governing Body as deemed fit. The Board of Management or the Governing Body will constitute an Inquiry Committee comprising at least 3 members as deemed fit. The action recommended by this Inquiry Committee will be taken with the approval of the Board of Management.

Statutes No. 27**Co-Operation and Collaboration with Other Universities, Institutions and Industry**

27.1 The University may collaborate with other academic and research institutions of repute, Institutions of Higher Education, research institutions, industry within India and abroad subject to the following:-

27.1.1 The objective of such collaboration shall be to further teaching, research, transfer of credits, extension, consultancy aimed at providing opportunities of enhanced learning, hands on experience, cross-cultural dialogue and exchange of ideas for its faculty, research scholars and students.

27.1.2 The collaboration may be entered into by way of Memorandum of Understanding (MOU) with other institutions of national and international repute.

27.1.3 Any proposal received and/or initiated by the University to enter into an MOU with other academic and research institutions of repute, institutions of higher education, research institutions, industry within India and abroad shall be examined by a Committee comprising the following:

- (i) The Vice Chancellor
- (ii) One of Directors to be nominated by the Chancellor.
- (iii) The Director of the Schools concerned or Subject expert nominated by the Vice Chancellor
- (iv) The Chief Finance and Account Officer
- (v) The Registrar

27.1.4 The Committee, referred as above, shall examine the proposal taking into consideration all aspects involving rights and obligations of the University and will make a recommendation as to whether it is in the interest of the University to enter into the MOU.

27.1.5 Recommendations of the Committee together with the draft of the MOU shall be placed for the consideration and approval of the Board of Management of the University.

27.1.6 All MOUs are to be for a specified time period and shall be reviewed periodically by the Committee for extension/continuation.

Statutes No.28**Mode of Learning**

28.1 The University is empowered and authorized to impart education in the following modes:

28.1.1 Full Time/ Face to Face Education mode of Learning is the system of imparting education and training by providing direct face to face teaching and interaction between students and teachers at the University Headquarter or Main Campus or off Campuses or off shore campus, as approved by concerned regulatory authorities.

28.1.2 Part Time Education mode of Learning is the system of imparting education with reduced contact hours in the evening or early morning or 2nd shift classes.

28.1.3 Online and e-Learning is a mode of delivering education and instruction by using technology, often on an individual basis, to students who are not physically present in a traditional setting such as a classroom. Online and e-learning provides "access to learning when the source of information and the learners are separated by time or distance, or both. Online Learning includes numerous types of media that deliver text, audio, images, animation, and streaming video, and includes technology applications and processes such as audio or video tape, satellite TV, CD-ROM, and computer-based learning, as well as local intranet/extranet and web-based learning. It will be ensured that the contact hours for the student will be the same as in regular traditional classroom mode of teaching.

28.1.4 Blended Learning is mode of imparting education through activities of delivering part of classroom learning through ODL mode and Laboratory, practical and workshop etc through conventional regular mode where presence of students at the institute and taking examination is essential and are meant only for working professionals with certain minimum work experience as per AICTE rules, regulation and notification. It will be ensured that the contact hours for the student will be the same as in regular traditional classroom mode of teaching.

28.1.5 Industrial Based Integrated Education: Collaborative Industry based mode of education is the system of imparting education face to face with support of theory & practical classes, industrial exposure, reading and comprehending the print material, listening to audio, watching video, online tutorial, writing assignments and extra- curricular activities and project work etc., whichever applicable. The component of industry exposure is compulsory in collaborative industry based mode of education.

Statutes No. 29**Academic Calendar**

- 29.1** The Board of Management on the recommendation of the Academic Council shall approve the Academic Calendar of the University from time to time.
- 29.2** The Academic Calendar shall be notified by the Registrar of the University at least 30 days before the commencement of the academic year for information of all concerned in a Performa prescribed by Board of Management from time to time.
- 29.3** The Academic Calendar shall specifically include;
- (i) Date of commencement of the academic year
 - (ii) Last date for admissions to various programmes.
 - (iii) Last date of registration of students admitted to various programme.
 - (iv) Terms of Vacation
 - (v) Schedule of examination for winter (odd semester) examination and summer (even semester) examination in terms of:
 - (a) Commencement of the Examination
 - (b) Last date for receipt of examination forms.
 - (vi) Probable date of declaration of results.
 - (vii) Date of end of the Academic Year.
- 29.4** The particulars governing the aforesaid events shall be incorporated separately for "Annual Pattern" and for "Semester Pattern".
- 29.5** The said Notification shall include the specific instructions to the effect that:
- (a) All the Deans of the Faculties/ Heads of the Departments should communicate the list of students admitted in their Faculty/ Department to the University within 15 days from the last date of admission as notified by the academic calendar.
 - (b) Students admitted after the last date as specified above shall not be considered for registration in the University and therefore, shall not be permitted to appear in the University examinations.
- 29.6** In term of the computation of the events quoted herein above the number of working days, number of actual days of instructions, holidays other than Sundays and the extent of vacation in the concerned academic year shall be such, so as to ensure that the number of actual teaching days cumulatively in the two academic terms in an academic year in any case shall not be less than 180.

Statutes No. 30**Constitution of Committees**

- 30.1** Any authority of the University may appoint Standing or Special Committees as it may deem fit, consisting of members of the authority making such appointment and of such other persons (if any) as that authority in each case may think fit; and any such Committee may deal with any subject assigned to it subject to subsequent confirmation of the authority appointing it.
- 30.2** Without prejudice to the provisions contained herein above, the Board of Management, Academic Council, Chancellor and Vice Chancellor of the University shall have the power to appoint various committees in order to carry out the various functions of the University.
- 30.3** The constitution of every committee shall have clear term of reference, its objective and duration for which such committee is being constituted.
- 30.4** The constitution of committees shall be reported to the Board of Management in the next meeting following the constitution of the committee.

Statutes No. 31**Disqualifications**

- 31.1** A person shall be disqualified for being chosen as, and for being, a member of any of the authorities of the University-
- (i) if he is of unsound mind or is a deaf-mute;
 - (ii) if he is an undischarged insolvent;
 - (iii) if he has been convicted by a court of law of an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months.
- 31.2** If any question arises as to whether a person is or had been subjected to any of the disqualification mentioned in clause (1), the question shall be referred for the decision of the Chancellor and his decision shall be final and no suit or other proceeding shall lie in any civil court against such decision.

Statutes No. 32**Transfer of Credit**

- 32.1** The University is empowered to provide a credit transfer framework for promoting and facilitating the Inter-University/ Institutional/ Industry transfer and mobility of students across different Universities/ Institutions/ Industry in India and abroad. The credit transfer scheme will involve:-
- (i) Transfer of credit to students of the University by other Universities/ educational institutions/ Industrial or vocational Training Institutions; and
 - (ii) Acceptance by the University of credits earned by students from other Universities/ Institutions/ Industrial or vocational Training Institutions.
- 32.2** University will create a facilitative mechanism for transfer of credit by prescribing a procedure for transfer and acceptance of credit, which will be approved by the Board of Management on the recommendation of the Academic Council.
- 32.3** The policy and procedure for transfer and acceptance of credit shall be as provided by the Ordinances of the University.

Statutes No.33**Fee Concession, Scholarships & Fellowships, Institution of Medals & Prizes**

- 33.1** The University shall award merit-cum-means scholarships, free ships, notional prizes, and certificates of merit, medals and other awards to the students in accordance with decisions taken by the Academic Council from time to time.
- 33.2** No student can receive two scholarships simultaneously.
- 33.3** A Standing Committee of the Academic Council will select the students for the various scholarships/prizes and other awards according to the decisions of the Academic Council.
- 33.4** The University may accept awards from individuals and organizations according to the prescribed procedure if it is felt that such award would promote scholarship in the University and will lead to general growth of the University.
- 33.5** All scholarships and Fellowships will be awarded as per Government norms.
- 33.6 Exemption of Students from payment of tuition fee/freeship.-**
- 33.6.1** The policy of exemption of needy students from payment of tuition fee shall be laid down by the Board of Management.
- 33.6.2** The Vice Chancellor shall constitute for each academic session a fee concession committee consisting of Heads of the Departments to recommend full or half freeships to the needy students.
- 33.6.3** The Board of Management, on the recommendation of the Fee Concession Committee of the University, shall give either full or partial exemption from payment of tuition fee.
- 33.6.4** In order to support the meritorious but needy students, the University shall grant free-ships to certain percentage of its students, limited to the percentage as may be prescribed by the University in this regard from time to time.
- 33.6.5** Award of free-ship shall mean and include exemption from the payment of tuition fees chargeable by the University, as notified on the website, and shall also include exemption from professional development fees chargeable by the University, if any.
- 33.6.6** Such free-ships shall be granted by the Vice Chancellor, on the recommendations of the Dean of Faculty/ Directorate concerned/ HoD.
- 33.6.7** In case the number of applicants seeking free-ships exceeds the number of free-ships available, the Vice Chancellor may recommend half free-ships to some of the applicants so that the total of free-ships does not exceed the prescribed percentage.

- 33.6.8 Applications for free-ships shall be submitted on the prescribed form to the HoD/ the Dean of the Faculty/ the Director of the Directorate concerned within 30 days from the date of commencement of the Semester or by such other date as may be specified by the University.
- 33.6.9 While making recommendations on the application of students for grant of free-ship/ half-free-ships, the following factors shall be taken into account:
- (a) Financial position of the student;
 - (b) Academic record of the student;
 - (c) Conduct, regularity and punctuality of the student;
 - (d) Progress and performance of the student in studies;
 - (e) Any other factor, which shall also be recorded.
- 33.6.10 The list of students selected for the grant of free-ships/ half-free-ships shall be notified by the Registrar within 30 days from the last date of the receipt of application.
- 33.6.11 Free-ships/half-free-ships granted during the academic year shall not be renewed automatically in the following year. The Students in need of such concession shall be required to submit fresh applications every year, which shall be considered along with new applications received in the year.
- 33.6.12 A free-ship/half-free-ship granted to a student may be cancelled if his/her conduct or progress in studies is found to be unsatisfactory.

33.7 Fee Concession for Differently-abled students:

- 33.7.1 Visually challenged students shall be exempted from payment of Tuition Fees chargeable by the University.
- 33.7.2 Fees concession for physically challenged students and any other category as per University rules.
- 33.7.3 The differently-abled students shall also be eligible to apply for free-ship.

33.8 Fellowships and Scholarships.-

- 33.8.1 The Academic Council may propose to the Board of Management the institution of any Fellowships and Scholarships recommending suitable amount there for.
- 33.8.2 Fellowship shall be tenable for one year in the first instance, but may, in special cases be extended for a further period of one year.
- 33.8.3 Conditions for the award of Fellowships and Scholarships shall be prescribed by the Ordinances.

33.9 Medals and Prizes.-

- 33.9.1 The medals for academic excellence of a student in the class or a programme may be instituted by the Board on the recommendation of the Academic Council.
- 33.9.2 Any private person, trust or agency may propose the institution of a medal for a certain programme(s). Such proposal shall be considered by the Academic Council on merit. The Academic Council may recommend such proposal for the approval of the Board of Management.
- 33.9.3 Prizes may be awarded to the students for their outstanding performance in sports, cultural activities, debates, seminars or other like activities.

Statutes No. 34**Fees and Its Revision****Provision regarding fees and its revision.-**

- 34.1 The Finance Committee shall propose the fee structure of each programme to the Board of Management through the Vice Chancellor after considering the following factors, namely;
- 34.1.1 the proposed fee is sufficient for generating resources for meeting the recurring and capital expenditure of the University;
- 34.1.2 the savings required for the further development of the University; and
- 34.1.3 the proposed fee is not excessive.
- 34.2 The Academic Council shall decide the fees to be charged from students for various programmes for each semester during each academic session, keeping in view the development and academic requirements of the University.
- 34.3 The fee structure approved by the Board shall remain in force for a period of three years and shall be subject to revision from time to time as may be required in the interest of the University or the rules of the State Government.
- 34.4 The revision of fees will be considered and decided prior to commencement of each academic session.
- 34.5 For such programmes where the State Government or the Government of India regulates the fee structure, the University shall charge only such fee.
- 34.6 The fees to be charged from students for various programmes of the various Departments/ Faculties of the University shall be in accordance with the procedure and policy laid down in the Ordinance of the University.
- 34.7 The fees proposed by the University will be regularly reviewed by the Madhya Pradesh Private University Regulatory Commission (MPPURC).

Statutes No. 35**Making Of Ordinances, Rules And Regulations****35.1 MAKING OF ORDINANCES**

35.1.1 The Ordinances made under the Act may be amended, repealed or added to at any time with the approval of the Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam, 2007.

35.1.2 Every Ordinance made by the Board of Management shall come into effect immediately.

35.2 RULES OF THE UNIVERSITY

35.2.1 For implementing the provisions of the Act, Statutes and Regulations and for other purposes not contained therein, the Board of Management shall prescribe the Rules, guidelines and prepare manuals which shall be communicated and followed by the employees, associates and students from time to time.

35.2.2 The Board of Management may direct to alter, amend and frame new Rules, guidelines and manuals which are not inconsistent with the provisions of the Act, Statutes and Regulations for the purpose of conducting the activities of the University for which it is established.

35.2.3 The Board of Management shall also have power to adopt any amendments proposed by itself or the Academic Council or Chancellor of the University.

35.2.4 The Board of Management shall have the right to annulment of any such Rules and Guidelines.

35.2.5 Every new Rule or addition to the Rules or any amendment or repeal of a Rule shall require the assent of the Chancellor who may assent thereto or withhold assent or remit to the Board of Management for-consideration.

35.2.6 A new Rule or a Rule amending or repealing an existing Rule shall have no validity unless it has been assented to by the Chancellor.

35.3 REGULATIONS

35.3.1 The authorities of the University may make regulations consistent with the Act,

the Statutes and the Ordinances for the following matters, namely:-

- (i) laying down the procedure to be observed at their meetings and the number of members required to form a quorum;
- (ii) Providing for all matters which are required by the Act, the Statute or the Ordinances to be prescribed by Regulations; and
- (iii) Providing for all other matters solely concerning such authorities or Committees appointed by them and not provided for by the Act, the Statutes or the Ordinances.

35.3.2 Every authority of the University shall make Regulations providing for issuing notice to the members of such authority of the dates of meeting and of agenda to be considered at meetings and for the keeping of records of the proceeding of meetings.

35.3.3 The Board of Management may direct the amendment, in such manner as it may specify, of any Regulation made under the Statutes or the annulment of any such Regulation.

Statutes No. 36

Delegation of Powers

36.1 Subject to the provisions of the Act and the Statutes, any officer or authority of the University may delegate his/ her or its powers to any other officer or authority or person his/ her or its respective control and subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to vest in the officer or authority delegating such powers.

Statutes No. 37**Maintenance of Discipline Amongst Students of The University**

- 37.1** All powers relating to discipline and disciplinary action in relation to students shall vest in the Vice Chancellor.
- 37.2** The Vice Chancellor may delegate all or any of his powers as he/she deems fit and proper to any officer as he/she may specify in this behalf.
- 37.3** Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice Chancellor may, in the exercise of his/her powers, by order, direct that any student or students be expelled or rusticated, for a specified period, or be not admitted to a programme of study in Department or Faculty of the University for a stated period, or be punished with fine, (the amount to be specified in the order) or be debarred from taking an examination or examinations conducted by the University or a Department or Faculty for one or more years, or that the results of the student or students concerned in the examination or examinations in which he/she or they have appeared be cancelled.
- 37.4** The Chairperson of the Board of Management, the Deans of Faculties, the Heads of Departments and the Directors of the Institutions, shall have the authority to exercise all such disciplinary powers over the students in their respective Faculties, Institutions and Departments as may be necessary for the proper conduct of such Faculties, Departments and Institutions.
- 37.5** Without prejudice to the powers of the Vice Chancellor, the detailed rules of discipline and proper conduct shall be framed by the University. The Chairperson of the Board of Management, Directors of Centres, Deans of Faculties and Heads of Departments may frame such supplementary rules, as they may deem necessary for the aforesaid purposes.
- 37.6** At the time of admission, every student shall be required to sign a declaration to the effect that he/she submits himself/ herself to the disciplinary jurisdiction of the Vice Chancellor and the other authorities of the University.

Statutes No. 38**Miscellaneous**

- 38.1 Residuary Powers:** In the event of the University being required to exercise any such powers or perform any such functions not falling within the purview of the Act, the Statutes, Rules, Regulations, Guidelines or Policies of the University; the Vice Chancellor shall exercise such aforesaid powers and perform such aforesaid functions in consultation with the Chancellor.
- 38.2 Arbitration/ ADR:** Every dispute, difference of opinion which may at any time arise between the parties hereto or any person claiming under them, touching or arising out or in respect of this arrangement or the subject matter thereof (except in matters the decision whereof has been specifically provided above) shall be referred to the arbitration of an arbitrator appointed by the Vice Chancellor of the University, whose decision shall be final and binding on both the parties. In case of the transfer or demise of the arbitrator, his successor in office shall continue the process from the point where his predecessor left it. Arbitration/ADR Policy, Rules can be made under Regulation of the University which may be updated from time to time.
- 38.3 Students' hostels cafeteria and other accommodations:** The University shall provide to the students, to the extent possible, hostel accommodation and other housing facilities or permit to stay with guardian. The University shall, for the benefit of the students, provide and operate cafeteria, health, recreational, shopping and other ancillary facilities as may be deemed fit. The DWS & Chief Warden shall draft the Rules to be approved by the Board of Management.
- 38.4 Industrial experience:** The University is also committed to offer Certificate, Diploma, Bachelor and Master programmes to those students, who are having a skilled/unskilled and industrial experience from organized/unorganized sector.
- 38.5 Removal of difficulties:** In case any difficulty arises in giving effect to the provisions of the Statutes, the Chancellor may pass such order as necessary for the purpose of removing the difficulty, provided such an order is not repugnant to the provisions of the Act.
- 38.6 Power to add or to amend:** The Statutes as stated in the Act may be amended or new Statutes may be added by the Board of Management. The Board of Management shall submit the new and amended Statutes to the state Government for its approval as per the provisions of Act.
- 38.7 Interpretation:** On all question of interpretation of these Statutes the decision of the Board of Management of the University shall be final.
- 38.8 Savings:** Such other Rules as are considered necessary to carry out the functions of the University will be framed by the Board of Management as and when necessary under the respective headings.